



Rajasthan Government Health Scheme

Day Care Pre-Authorization Guidelines under Transaction Management System (TMS)

- Login through SSO ID on RGHS Portal.
- Click on TMS Module.
- Fill in the Details in Beneficiary Identification System (BIS) & **Select Day Care option & choose the type of Procedure from the Drop Down Menu of enlisted Day Care list.**
- Click on 'Pre-Authorization Request form' on Quick links on left side Menu Bar
- Search using TID Number or Registered Mobile No.
- RGHS Card details viz., Card No., Card limit. Current balance will be auto populated and will be displayed on the screen.
- Go for Package Selection process as per the given option:
 - Search Package: By Package Code or Package Name
 - Package Details will be displayed on pop up window i.e. Package Code/ Name/Rate.
 - Doctor Details: Fill in Name & Specialty
 - Ensure Package Cost is less than the Card Limit/Current Balance.
 - Upload all Mandatory & Non Mandatory documents.
- Click on 'Submit & Send to TPA'

- **Auto Approval for Day Care Pre Authorization will be 2 hrs. from the time of Patient Admission.**