

# **GUIDELINES FOR THE EMPANELMENT OF PRIVATE HOSPITALS UNDER RAJASTHAN GOVERNMENT HEALTH SCHEME (RGHS)**

**(Also includes diagnostic centres / imaging centres)**

## **A. Introduction:**

Empanelment of Private Hospitals would be a continuous process and eligible Hospitals may apply for empanelment at any time through online process. The RGHS will cover Ministers, MLAs, Ex MLAs, sitting and retired Judges, Serving and retired AIS Officers, pre and post 2004 employees, State Government pensioners, and employee and pensioners of Government Autonomous bodies.

## **B. Categories of Hospitals:**

Following categories of Hospitals can apply under RGHS

### **1. Multi-specialty Hospital: -**

General Medicine, General surgery, Obstetrics and Gynaecology, pediatric Medicine and Orthopaedics branches are must for hospital to be called a Multispecialty hospital. Along with these branches, hospital can have any of the specialty branch and may have Ayurveda branch.

### **2. Specialty Hospital:**

A hospital any one or more than one specialty branches will be treated as specialty hospital. If specialty hospital more than one specialty the eligible criteria of bed capacity and financial turnover will be double that of the single specialty.

- i. Cardiac Surgery
- ii. Cardiology
- iii. Dentistry
- iv. ENT
- v. Gastroenterology
- vi. Nephrology
- vii. Neuro-Surgery
- viii. Oncology
- ix. Ophthalmology
- x. Orthopaedics
- xi. Urology
- xii. Chest / Thoracic / Pulmonary
- xiii. Any other speciality not mentioned above

### **3. Ayurvedic hospital**

## **C. Submission of application**

As there is no cut-off date prescribed for filing of application for empanelment, the application can be submitted anytime online. Application form is available at the website [www.rghs.rajasthan.gov.in](http://www.rghs.rajasthan.gov.in).

- (i) The hospitals which are already approved (including CGHS / NABH Route) and empanelled under RCS (MA) Rules, 2013 by HBEC will deemed to be included in RGHS without any further formalities. The administrative department will ensure automatic inclusion of these hospitals. The existing empanelled hospitals are required to submit consent for cashless facilities through online.

- (ii) The hospitals who apply afresh will have to deposit application fees of Rs 5,000/- and performance guarantee of Rs 1.00 lakh only. The following norms and procedure will be applicable for qualifying as approved hospitals under RGHS.
- (iii) The hospitals which are CGHS empanelled / NABH accredited shall be included without following norms as referred below. These hospitals shall deem to be approved. These hospitals will deposit application fees of Rs 5,000/- and performance guarantee of Rs 1.00 lakh only and apply online with CGHS empanelment order or NABH accreditation certificate along with affidavit as prescribed under EOI.
- (iv) The hospitals situated outside the State and which are CGHS empanelled / NABH accredited / NABL accredited shall be included without following norms as referred below. These hospitals shall deem to be approved. These hospitals will deposit application fees of Rs 5,000/- without any performance guarantee and apply online with CGHS empanelment order or NABH accreditation certificate along with affidavit as prescribed under EOI.
- (v) The diagnostic centres / imaging centres which are NABL accredited shall be included without following norms as referred below. These Centres shall deem to be approved. These Centres will deposit application fees of Rs 5,000/- and performance guarantee of Rs 1.00 lakh only and apply online with NABL accreditation certificate along with affidavit as prescribed under EOI.
- (vi) The hospitals who apply afresh should apply in the application form (**Annexure-1**) and also affidavit regarding norms as prescribed in EOI shall be submitted only through online. Agreement and affidavit should also be submitted online.

#### **D. Norms and Parameters for empanelment of Hospital under RGHS**

1. (a) **Category of Hospital:** Multispecialty / specialty / Ayurveda and (b) diagnostic centres/ imaging centres

#### **2. Selection Criteria**

##### **(A) Multispecialty Hospitals: -**

The hospitals shall be eligible to be empanelled when they fulfill the minimum required criteria of minimum number of beds, turnover (Not annualized) and availability of post graduate or equivalent qualified doctors. The criteria for Jaipur city are more rich than other places.

| Place                  | Minimum number of beds | Minimum Turnover (Rs in Lacs) | Specialists (PG) doctor per branch |
|------------------------|------------------------|-------------------------------|------------------------------------|
| Jaipur City            | 100Beds                | 500.00                        | 2                                  |
| Other than Jaipur city | 50 Beds                | 150.00                        | 1                                  |

##### **(B) Specialty Hospitals: -**

The hospitals shall be eligible to be empanelled when they fulfill the minimum required criteria of minimum number of beds, and turnover (Not annualized). The criteria for Jaipur city are more rich than other places.

| Specialty  | Minimum No of beds |     | Minimum Turnover.<br>(Rs in Lacs) |              |
|--|--------------------|-----|-----------------------------------|--------------|
|  | Beds               | ICU | Jaipur city                       | Other places |
| Cardiology, Cardiac Surgery, Neuro Surgery, ENT, Gastroenterology, Nephrology, Oncology, | 20                 | 5   | 150.00                            | 75.00        |
| Urology, Orthopaedics and Chest / Thoracic / Pulmonary                                   | 20                 | 2   | 75.00                             | 50.00        |
| Ophthalmology  | 5                  | 1   | 75.00                             | 50.0         |
| Dental   | -                  | -   | 75.00                             | 50.00        |
| Any other speciality (not mentioned above)   | 20                 | 5   | 75.00                             | 50.00        |
| Ayurveda   | 10                 | -   | 50.00                             | 30.00        |

#### **Availability of qualified Consultants for specialty hospitals**

- At least three in Jaipur and two specialists in other places with degree of DM / M.Ch. / MS in concerned specialty.
- At least one of the specialists should have 5 years of experience
- At least two senior residents with PG in related specialty. Sufficient numbers of resident doctors and specialty trained anesthetists.
- For dental at Least two dental surgeons with MDS and one of them is oral maxillofacial surgeon.
- In oncology At least one specialist in each Medical oncology, Surgical Oncology and Radiation oncology.
- Each specialty should have minimum required support staff, technical staff etc. should be available.

#### **(C) Ayurveda Hospital: -**

The Ayurveda hospital with following criteria will be eligible for empanelment under RGHS

- The minimum 10 bed hospital with minimum of total 3000 square feet construction. Which includes 2000 for beds/ ward and remaining for other facilities including pharmacy, kitchen, waiting area etc.
- Ayurveda Hospital should have general Ayurvedic care facilities along with Panchkarma, Ksharsootra and other Shalyakarma, Shalakya, Manas rog upchara, yoga and naturopathy.
- The minimum annual turnover of Rs 50.0 lacs for Jaipur city and for other places Rs 25.0 lacs.
- The hospital should have adequate support services such as sterilization, laundry, 24 hours hot and cold-water supply, clean and safe drinking water supply.
- At least one fulltime doctor with recognized post graduate qualification preferably

in Kayachikitsa, Shalya, Shalakya, Panchkarma, Yoga and Naturopathy scholar / post graduate / graduate in Yoga and Naturopathy (BAMS) for Ayurveda.

- Two resident doctors for every 10 beds with recognized degree qualification in the concerned branch.
- Nursing staff and other support staff with required qualification.
- Since Ayurveda does not produce toxic pollutant, pollution certificate is not required. Similarly, Ayurveda hospitals are small in size and different in structure so does not need fire safety certificates.
- Sometimes Ayurveda medicines require dosage formulation at hospital itself, thus Ayurveda pharmacy with approved hospitals can dispense medicines without requiring no objection certificate, as done by Upbhokta Bhandar.

### **3. Paramedical Nursing and Technical Staff:**

The standard requirement of nursing staff as per Indian Nursing Council (INC) norms, and adequate number of Nursing and Technical Staff in:

- (a) Medical, Surgical, Orthopaedics, Paediatrics, Gynaecology and Maternity Wards
- (b) Specialized ICU nursing care
- (c) OT Staff Nurse
- (d) For specialty hospitals qualified required technical staff and support staff should be available.

### **4. Casualty Medical Services:**

The Hospital shall mandatorily operate round the clock Casualty Medical Services managed by consultants of critical care. CMC should be equipped with availability of Oxygen, Defibrillator, ventilator and other life-saving equipment.

### **5. Essential Laboratory Diagnostic Services:**

The All Hospital shall mandatorily operate the following laboratories:

- (a) Haematology and Clinical Pathology (including Blood Analysis, Parasitological and Urine analysis).
- (b) Biochemistry (Full battery of Serum Bio-chemistry).

***Note: Specialty hospitals along with above mentioned regular facilities should have following specific facilities also.***

- (a) For cardiology – Noninvasive Lab consisting of Cardiac Cath lab, IABP, TMT, 2D ECHO, Holter monitor etc.
- (b) For cardiac surgery – Heart lung machine with accompanying other machines.
- (c) For gastroenterology – Upper GI scope, Sigmoidoscope, Colonoscope, USG with Doppler, CT Scan and Biopsy facilities with general surgical backup.
- (d) For nephrology – Haemodialysis, peritoneal dialysis, kidney biopsy and catheter insertion facility.
- (e) For Neurology – 24 hours emergency services for head injury, Multi scan CT scan, C-Arm and MRI.
- (f) For Oncology – 2 bed Bone Marrow Transplant unit, oncology OT, Linear Accelerator, Cobalt / Brachy Therapy.
- (g) For Urology – Laparoscopy, Endoscopy and Lithotripsy facilities, CT Scan, MRI

**6. Radiology Investigation facilities:**

|  |
|--|
| <b>The Hospital shall mandatory operate and maintain the following Radiological investigative facilities/ Investigation Units:</b> |
|--|

- |  |
|--|
| <ul style="list-style-type: none"><li>• X-Ray unit (Minimum 300 MA, preferably 500 MA or digital / computerized X-Ray).</li><li>• Ultra-Sonography Machine.</li><li>• 2-D Colour Doppler</li></ul> |
|--|

The Radiology Department shall observe regulations of International Commission on Radiological Protection, 1955.

**7. Central Sterile Supply Department:**

The Hospital shall have the central sterile supply Department.

**8. Hospital Waste Disposal System:**

The Hospital shall mandatory follow norms for disposal of biomedical waste laid down in Government of India Biomedical Waste Disposal (Management & Handling) Rules 1995, 1998 and Environment (Protection) Act.

**9. Fire Safety and Security Services:**

The Hospital shall have the fire safety certificate from municipal body and shall have adequate security services.

**10. Adoption of Ethical and Professional Medical Conduct & Etiquette Regulations, 2002 of MCI (as amended)**

The Private Hospital shall mandatory undertake the responsibility of discharging Medical Services in full consonance of Professional Conduct and Ethics and implementation of all Acts and Regulations of Government of India viz. PNDT Act and National and State Health Programmes during the period of agreement. The Private Hospital shall also undertake responsibility for its employees (Doctors and Paramedical personnel) for not committing any act of Professional Negligence or Violation of Acts (Parliamentary and State legislation) or Professional Conduct and Ethics.

- 11.** The Hospital shall not refuse to the incumbent employee of Rajasthan Government to provide any Medical / Surgical treatment available in the Hospital on the agreed terms and condition.
- 12.** Hospital shall be bound not to charge, from the State Government Employees and Pensioners, more than the rates as may be fixed by the State Government from time to time, for various treatments, investigations and implants.
- 13.** Reference for higher / specialized treatment: The Hospital shall, in case of non-availability of any treatment/specialized treatment in the hospital, refer the patient to an attached hospital of Government Medical College, and not to any private Hospital/institution.
- 14.** Hospital shall be bound to provide facilities for annual health check-up of the Officers of All India Services and State Services at the rate as may be determined by the State Government from time to time, and Hospitals shall be bound to appoint a Nodal Officer to facilitate these officers for such health check-up.
- 15.** Hospital shall mandatorily communicate in advance if there is any change in ownership of hospital because of sale-purchase. Empanelment of hospital shall not be deemed transferred without the consent of the State Government.

**E. Documents required during submission of proposal for empanelment as Multi-Specialty/Specialty/ Ayurveda Hospital:**

**1. For hospitals approved under RCS (MA) Rules, 2013 from HBEC:**

The hospitals which are already approved (including CGHS / NABH Route) and empanelled under RCS (MA) Rules, 2013 by HBEC will be deemed to be included in RGHS without any further formalities. The administrative department will ensure automatic inclusion of these hospitals. The existing empanelled hospitals are required to submit consent for cashless facilities through online.

**2. For hospitals having CGHS empanelment / NABH accreditation:**

- (i) The hospitals which are CGHS empanelled / NABH accredited shall be included without following norms as referred below. These hospitals shall be deemed to be approved. These hospitals will deposit application fees of Rs 5,000/- and performance guarantee of Rs 1.00 lakh only and apply online with CGHS empanelment order or NABH accreditation certificate along with conditions prescribed under EOI. These conditions include to provide treatments / health services at rate fixed by the state government, disclosure of No Prosecution for Negligence or Violation of Acts of Central and State Government or Professional Medical Ethics Regulations.
- (ii) The hospitals situated outside the State and which are CGHS empanelled / NABH accredited shall be included without following norms as referred below. These hospitals shall be deemed to be approved. These hospitals will deposit application fees of Rs 5,000/- without any performance guarantee and apply online with CGHS empanelment order or NABH accreditation certificate along with affidavit as prescribed under EOI

**3. For hospitals applying afresh:**

- 1. Application Form will be submitted online, copy of affidavit and agreement shall be signed by authorized person or legal entity and submitted to nodal department.
- 2. Application Form fee Rs. 5000/- will be paid online on RGHS portal ([rghs.rajabasthan.gov.in](http://rghs.rajabasthan.gov.in)).
- 3. Ownership of the hospital: - Individual/ Partnership/ Company/ Society/ Trust/ Others with supporting documents such as in case of consortium, letter of association/memorandum of understanding signed by all members. Legal authorization where application is made on behalf of company, trust etc. In case of partnership, a copy of partnership agreement duly attested by competent authority.
- 4. Profit & Loss Account of the hospital certified by CA, indicating the annual turnover for relevant financial year (not annualized) and it should not include income from sources like student fees, Rental income like cycle/Scooter Stand, Canteen income etc.
- 5. Copy of the agreement executed with authorized agency of Rajasthan Pollution Control Board for determining the number of beds.
- 6. To enlist online, of Specialist consultants employed at the Hospital with their

- qualifications, experience and registration with medical council.
7. Certificate from CA certifying that TDS has been deducted in the relevant assessment year from qualified consultant/paramedical staff and other staff shown in the list by the Hospital.
  8. An online affidavit cum declaration
    - that hospital shall be bound not to charge, from the State Government Employees and Pensioners, more than the rates as may be fixed by the State Government from time to time, for various treatments, investigations and implants.
    - That hospital discloses that it has No Prosecution for Negligence or Violation of Acts of Central and State Government or Professional Medical Ethics Regulations.
    - That the hospital has availability of Emergency Medical services/Central Sterile Supply Department/Security services.
    - That the applicant has followed norms prescribed by BARC for prevention of Radiation along with AERB registration of the machine.
    - of the oath that he/she will accept the norms and standards of Medical care to be provided under the scheme
    - for No Prosecution for Negligence or Violation of Acts of Central and State Government or Professional Medical Ethics Regulations.
  9. Fire safety certificate from Municipal Body.
  10. Ambulance registration in the name of Hospital or with a valid long-term agreement between the hospital and other part for making available the ambulance services 24x7.
  11. Agreement of the authorized agency of Rajasthan Pollution Control Board for Hospital waste disposal system.
  12. List of equipment and other accessories as per application form.

#### **4. For Diagnostic centres / imaging centres**

The diagnostic centres / imaging centres which are NABL accredited shall be included without following norms as referred below. These Centres shall deem to be approved. These Centres will deposit application fees of Rs 5,000/- and performance guarantee of Rs 1.00 lakh only and apply online with NABL accreditation certificate along with affidavit as prescribed under EOI.

#### **F." Scrutiny of the proposals:**

The procedure for scrutiny of the proposals shall be as under:

- All application shall only be filed online by the applicant along with certified copies of documents, certificates, affidavits etc. and submitted on RGHS portal. It shall be mandatory for all levels to either approve or return the proposal in the scheduled time limit as mentioned below at every stage. If the proposal is not forwarded to next level in the scheduled time there shall be deemed or auto approval of that particular stage.
- The application shall be forwarded to all concerned in parallel manner online so that different channels can also work simultaneously.
- RGHS portal shall forward the fresh applications to Medical Education Department / Ayurveda Department as the case may be **within 2 days.**
- After submission of application along with all documents online to medical education department / Ayurveda. department shall scrutinize the proposal based on submitted documents and self-declaration affidavit by the applicant. The proposal shall be examined by Additional director/ OSD (who are medical/ Ayurveda doctors) of these departments. No

examination of secretaries (of medical/Ayurveda departments) are required.

- The concerned department shall either forward or return the application with observation to the applicant **within 3 days of submission of application.** The department shall forward application to HoD of Preventive Medicine department of the Government Medical college of that district or assigned district.
- The Head of department of Preventive and Social Medicine (Community medicine) shall be authorized person to make inspection of concerned hospital of that district or the nearby district, where government medical college is not existing. He shall submit an online report for clear and specific recommendation/rejection of the proposal **within 10 days to Finance Department (Rules- II) for necessary action.**
- For Ayurveda hospitals, HoD community medicine along with Deputy Director Ayurveda of that district shall jointly inspect the Ayurveda hospital and submit online report for recommendation/rejection of the proposal **within 10 days to Finance Department (Rules-II) for necessary action.**
- Joint Secretary, Finance (Rules) shall submit online report to FS (Budget) **within 3 days.**
- Finance Secretary (Budget) shall either approve or reject the proposal **within 3 days.** An online approval / order shall be generated w.r.t. to proposal submitted through RGHS portal.
- The final decision regarding approval / rejection on the proposal of special nature, new policy and also issues pertaining to package rates etc. shall be taken by the ACS / Principal Secretary, Finance as Chairman, HBEC. These matters should be forwarded to Chairman, HBEC **within 3 days by Finance Secretary (Budget).**
- After approval/rejection from Finance Secretary (Budget) or Chairman, HBEC, (ACS, Finance / PSF) the matter shall be referred back online to RGHS authority.
- In case of approval, MOA shall be executed by competent level in RGHS authority **within 3 days.**
- Approved hospitals under RGHS **shall** be bound to make arrangements for treatment **as soon as MOA is signed and executed.**

#### **G. Duration of the Agreement:**

The agreement shall be effected for 5 years. The STATE GOVERNMENT is free to terminate before the agreement if deemed appropriate at any point of time without giving any notice to the Private Hospital.

#### **H. Memorandum of Agreement:**

The format for agreement will be as per **Annexure 2.** This agreement, on Non-Judicial Stamp of Rs.1000/-, is to be executed between Chief Executive Officer, Rajasthan State Health Assurance Agency (on behalf of RGHS) and authorized person of Hospital concerned. The approved hospital will submit three copies of MOA in this regard.

#### **I. Inspection by the Committee:**

Representatives appointed by the Chairperson of the Health Benefits Empowered Committee of Government of Rajasthan or Divisional Commissioners / Collectors or representative appointed by RGHS can inspect the hospital during M.O.A. period to ascertain that the parameter for which approval given are maintained properly by the

Hospital.

**J. Penalty in case of violation of conditions of Agreement:**

If at any stage, during the period of agreement, the private hospital violates any of the conditions of the agreement, especially the prescribed standards, the Medical Education Department / Ayurveda and Indian system of Medicine Department shall be competent to take action against the approved hospital on the report of RGHS.

**K. Single Point Responsibility:**

The Private Hospital shall be solely responsible for acts and performance of the Medical personnel, ethical and professional code of conduct for Medical services to provide to the employees of Rajasthan Government, administration, cleanliness, control of infections and full and true implementation of the Terms and Condition of this Agreement.

**L. Dispute Resolution:**

If any dispute or difference arises between the parties relating to any matter arising from or touching upon this agreement, the same shall be referred to the competent level in RGHS for resolution.

**M. Clause of Rates:**

The Hospital will display properly at the reception, Laboratory and Web site the rates of various Diagnostic tests, Operation Charges, Cost of Implants, Dialysis and Blood Bank Charges and Accommodation Charges along with the total discounts on bill amount offered to RGHS card holder. Hospital shall be bound not to charge, from the State Government Employees and Pensioners, more than the rates as may be fixed by the State Government from time to time, for various treatments, investigations and implants.

**N. Annual Health Check-up of All India Services and State Service Officers:**

Hospital shall be bound to provide facilities for annual health check-up to the Officers of All India Services and State Services at the rate as may be determined by the State Government from time to time, and Hospitals shall be bound to appoint a Nodal Officer to facilitate these officers for such health check-up.

**O. Hospital shall mandatorily communicate in advance if there is any change in ownership of hospital because of sale-purchase. Empanelment of hospital shall not be deemed transferred without the consent of the State Government.**

## Application for Multi-Specialty Hospital / Specialty Hospital

(The documents should be submitted as per guidelines of empanelment of Hospitals and EOI shall be the integral part of this application form)

### GOVERNMENT OF RAJASTHAN

#### **Application Form for the Approval of a Private Hospital in the Scheme of providing Medical Services to Government employees in Rajasthan.**

1. Name of Hospital with Address

.....  
 .....

2. City of Location:

3. Name of Proprietor of the Firm:

.....

(Individual/Partnership/Company/ Society/Trust/Others with supporting documents such as in case of consortium, letter of association/ memorandum of understanding signed by all members. Legal authorization where application is made on behalf of company, trust etc. In case of partnership, a copy of partnership agreement duly attested by competent authority)

4. Contact. details

(a) Telephone Office

(b) Telephone Residence of Proprietor

(c) Mobile of contact person

(d) Official email

(e) Website

5. Audited receipts of last financial year. (upload)

.....

(indicating the annual turnover for relevant financial year (not annualized) and it should not include, student fees, Rental income like cycle/Scooter Stand, Canteen income etc.)

6. Running capacity (Number of Beds as on 1<sup>st</sup> April of application year) .....

7. No of ICU Beds. ....

8. Details about specialist consultants employed at the Hospital

- Name
- Highest Qualification with specialty
- Registration with Medical Council/ Commission- registration nos, date
- TDS deduction certificates. (upload)

9. Paramedical Nursing and Technical Staff:

- Total no of Nursing staff employed- .....
- Specialized ICU care Nursing staff.....
- OT staff Nurse .....
- 

10. Casualty Medical Services: (Yes / No) .....

11. Essential Laboratory Diagnostic Services: (Yes / No) .....

(a) Hematology and Clinical Pathology: (Yes /No)

(b) Biochemistry: Full battery of Serum

Biochemistry.12.Radiology Investigation facilities:

| S.No. | Machine   | Yes/ No |
|-------|---|---------|
| 1.    | X-Ray unit<br>(Minimum300MA, preferably500MA<br>or digital / computerized X-Ray.) |         |
| 2.    | Ultra-sonography  |         |
| 3.    | 2 D colour Doppler (optional)   |         |
| 4.    | Other machines (optional)   |         |

13. Ambulance Services: (Yes / No).....

14. Central Sterile Supply Department: (Yes/ No).....

15. Hospital Waste Disposal System: (Yes / No).....

16. Dietary Services: (Yes / No).....

17. Fire Safety and Security Services. (Yes / No).....

18. An online affidavit cum declaration

- i. that hospital shall be bound not to charge, from the State Government Employees and Pensioners, more than the rates as may be fixed by the State Government from time to time, for various treatments, investigations and implants.
- ii. That hospital discloses that it has No Prosecution for Negligence or Violation of Acts of Central and State Government or Professional Medical Ethics Regulations.
- iii. That the hospital has availability of Emergency Medical services/Central SterileSupply Department/Security services.
- iv. That the applicant has followed norms prescribed by BARC for prevention ofRadiation along with AERB registration of the machine.
- v. of the oath that he/she will accept the norms and standards of Medical care to beprovided under the scheme
- vi. for No Prosecution for Negligence or Violation of Acts of Central and State Government or Professional Medical Ethics Regulations.

19. List of equipment and other accessories as optimum required to run the facility  
(self-declaration by Hospital)

.....

Date of Application

Signature of the authorized

**Memorandum of Association  
Health Care Network Provider  
(HCNP)  
(Multi-specialty / Specialty Hospitals)  
Under Rajasthan Government Health Scheme**

This MOA is hereby executed on this..... day of (year), between Government of Rajasthan acting through the Chief Executive Officer (CEO) Rajasthan State Health Assurance Agency (RSHAA) Jaipur, hereinafter called in this MOA, the “**State Government**” and referred to as “the First Party” (which expression shall include its successors and permitted assignees) as party of the one part

**And**

(Owner/Trust). ..... having its registered office at  
....., acting through the. .... (Name of the Hospital & location, in the State/ outside the State) hereinafter called in this MOA, the “Private Hospital” and referred to as “the Second Party” (which expression shall, unless the context requires otherwise, includes its legal heirs, representatives, administrators, successors and permitted assignees) of the Other Part.

**WHEREAS**

- a. THE FIRST PARTY has decided to reimburse the expenses incurred on medical treatment (medicines, investigations and other charges at Rajasthan Government Health Scheme (RGHS) rates to THE SECOND PARTY.
- b. AND THE SECOND PARTY is one of the bidders, who has submitted its technical qualifications and agreed with Terms and conditions of Expression of Interest (EOI), which becomes part of this MOA, as agreed upon by the PARTIES.

**THEREFORE**

THE PARTIES have agreed to sign this MOA on the following terms and conditions of providing Medical/Surgical Health Care services by way of prescription of Diagnostic/Imaging Centre investigations and medicines which are to be reimbursed at RGHS rates. The PARTIES have agreed that “MOA” shall mean this Agreement and all definitions which cover under RGHS along with all Schedules, supplements, appendices, appendages and modifications thereof made in accordance with the terms of this Agreement.

**1. Duration**

The MOA will be effective for a period of five (05) years.

The FIRST PARTY is free to terminate the MOA if deemed appropriate at any point of time after giving one-month notice to the SECOND PARTY.

## **2. Intake Capacity**

The intake capacity (bed strength) of ..... (Name of Hospital) is..... and shall not be reduced. (It should be as per EOI of concerned category).

## **3. Availability of Qualified Consultants:**

The Private Hospital (SECOND PARTY) shall provide requisite number of required qualified doctors, nursing and trained technical staff as per EOI of concerned category for HCNP (Multispecialty /Specialty hospital) as the case may be.

## **4. Paramedical Nursing and Technical Staff:**

The Private Hospital (SECOND PARTY) shall provide the standard requirement of nursing staff as per Indian Nursing Council (INC) norms as per EOI of concerned category.

## **5. Casualty Medical Services:**

The Private Hospital (SECOND PARTY) shall mandatorily operate round the clock Casualty Medical Services manned by experts of critical care. Casualty Medical Services shall be equipped with availability of Oxygen, Defibrillator, ventilator and other life-saving equipment and gadgets as may be necessary.

## **6. Essential Laboratory Diagnostic Services (ELDS):**

The Private Hospital (SECOND PARTY) shall mandatorily operate the following laboratories: -

- a. Hematology and Clinical Pathology (including Blood Analysis, Parasitological and Urine analysis).
- b. Biochemistry (Full battery of Serum Biochemistry).

For ELDS the Private Hospital will be permitted to refer the patients to Medical Colleges of the Divisional Headquarters in the circumstances where facility is not available in the hospital under MOA, but not to other private hospitals.

## **7. Radiology Investigation facilities:**

The Private Hospital (SECOND PARTY) shall mandatorily operate and maintain the following Radiological investigative facilities and the Radiology Department shall observe regulations of International Commission on Radiological Protection, 1955 and possess the license of BARC. Investigation Units include:

- X-Ray unit (Minimum 300 MA, preferably 500 MA or digital/computerized X-Ray)
- Ultra-Sonography machine
- 2-D Colour Doppler.

## **8. Central Sterile Supply Department:**

The Private Hospital (Second Party) shall have the Central Sterile supply Department.

## **9. Hospital Waste Disposal System:**

The Private Hospital (SECOND PARTY) shall mandatorily follow Government of India Biomedical Waste Disposal (Management & Handling) Rules, 1995, 1998 and Environment (Protection) Act 1986.

## **10. Dietary Services:**

The Private Hospital (SECOND PARTY) shall mandatorily have the facility of nutritional dietary services for the admitted indoor patients.

**11. Fire Safety & Security Services:**

The Private Hospital (SECOND PARTY) shall have the fire safety certificate from Municipal Body and shall have adequate security services.

**12. Ambulance Services:**

The Private Hospital (SECOND PARTY) shall have ambulance services. The ambulance should be registered in the name of the hospital or with a valid long-term agreement between the hospital and other party for making available the ambulance services 24x7.

**13. Full Adoption of Ethical and Professional Medical Conduct & Etiquette Regulations, 2002 of MCI:**

The Private Hospital (SECOND PARTY) shall mandatory undertake the responsibility of discharging Medical Services in full consonance of Professional Conduct and Ethics and implementation of all Acts and Regulations of Government of India viz., PCPNDT Act and National and State Health Programmes during the period of MOA. The Private Hospital shall also undertake responsibility for its employees (Doctors and Paramedical personnel) for not committing any act of Professional Negligence or Violation of Acts (Parliamentary and State legislation) or Professional Conduct and Ethics.

The Private Hospital shall not refuse to provide RGHS card holder any Medical / Surgical treatment available in the Hospital. The identification of RGHS Beneficiaries shall be on the basis of RGHS card or unique identification number of RGHS card as per RGHS web application.

**14. Reference for higher / specialized treatment:**

The Private Hospital shall, in case of non-availability of any treatment/ specialized treatment in the hospital, shall refer cases only through online portal after due approval from competent authority of RGHS.

**15. Inspection by the Committee:**

Representatives appointed by the Chairperson of the Health Benefits Empowered Committee (HBEC) of Government of Rajasthan or Divisional Commissioners/Collectors or representative of RGHS can inspect the hospital during MOA period to ascertain that the parameters so approved are maintained properly by the Hospital.

**16. Penalty in case of violation of conditions of MOA:**

If at any stage, during the period of MOA, the Private Hospital (Second Party) violates any of the conditions of the MOA, especially the prescribed standards, the defaulting hospital will be removed from the scheme, after giving 30 days' Notice. The Civil and Criminal Liability lies with the SECOND PARTY, if any case is instituted against them.

**17. Single Point Responsibility:**

The Private Party (SECOND PARTY) shall be solely responsible for acts and performance of the Medical personnel, ethical and professional code of conduct for Medical services provided to RGHS beneficiaries along with proper administration, maintaining cleanliness with control of infections and ensuring full and true implementation of the terms and conditions of this MOA.

**18. Dispute Resolution:**

If any dispute or difference arises between the parties relating to any matter arising from or touching upon this agreement, the same shall be referred to the competent authority of RGHS for resolution through grievance redressal.

**19. Clause of Rates:**

Hospital shall be bound not to charge, from the RGHS card holder more than prescribed RGHS rates. The second party will display properly at the reception and on hospital website the rates of various Laboratory and Diagnostic tests, Operation Charges, Cost of Implants, Dialysis and Blood Bank Charges and Accommodation Charges offered to RGHS beneficiaries.

**20. Clause of Ownership:**

Hospital shall mandatorily communicate in advance if there is any change in ownership of hospital because of sale-purchase. Empanelment of hospital shall not be deemed transferred without the consent of the State Government.

**21. Annual Health Checkup of All India services and State Service Officers:**

Hospital shall be bound to provide facilities for annual health check-up to the Officers of All India Services and State Services at the rate as may be determined by the State Government from time to time, and Hospitals shall be bound to appoint a Nodal Officer to facilitate these officers for such health check-up.

**22. Clause of Forfeiture of PBG and Removal from List of Empaneled HCNP:**

The Performance Bank Guarantee (PBG) as per EOI for empanelment and shall be presented to RGHS authority at the time of executing MOA and in case of any violation of the provisions of this Agreement by the hospital such as:

- (a) Refusal of service,
- (b) Undertaking unnecessary procedures
- (c) Prescribing unnecessary drugs/tests
- (d) Over billing
- (e) Reduction in staff/ infrastructure/ equipment etc. after the hospital has been empaneled
- (f) Non submission of the report, habitual late submission or submission of incorrect data in the report
- (g) Refusal of credit to eligible beneficiaries and direct charging from them.
- (h) If recommended by NABH at any stage
- (i) Discrimination against RGHS beneficiaries vis-à-vis general patients
- (j) Any information furnished in application for empanelment found false at any stage and violation of Terms and Condition of MoA for this empanelment.

The Chief Executive Officer (CEO) Rajasthan State Health Assurance Agency (RSHAA), Jaipur will have full right to forfeit the Performance bank guarantee as well as removal of Empaneled HCNP from list of empaneled institutions. Such action could be initiated on the basis of a complaint or on the above points (a to j) by Chief Executive Officer (CEO) Rajasthan State Health Assurance Agency (RSHAA), Jaipur as the case may be and decision of Chief Executive Officer (CEO) Rajasthan State Health Assurance Agency (RSHAA), Jaipur in this regard shall be final and binding to Empaneled HCNP.

23. "MOA" shall mean this Agreement and all definitions which cover under RGHS along with all Schedules, supplements, appendices, appendages and modifications thereof made in accordance with the terms of this Agreement.

24. The Private Hospital (SECOND PARTY) grants consent for providing cashless treatment

to all RGHS beneficiaries for IPD/OPD/Day-Care at prescribed RGHS package rates under RGHS.

25. In witness thereof, the parties here to have caused this MOA to be executed on the day and year first above written.

**For and on behalf of  
First Party**

**For and on behalf of  
Second Party**

Authorized Signatory

Authorized Signatory

Witness-1

Witness-2



**Memorandum of Association  
Health Care Network Provider (HCNP)  
(Multi-specialty / Specialty Hospitals)  
Under Rajasthan Government Health Scheme**

This MOA is hereby executed on this..... day of (year), between Government of Rajasthan acting through the Chief Executive Officer (CEO) Rajasthan State Health Assurance Agency (RSHAA) Jaipur, hereinafter called in this MOA, the “**State Government**” and referred to as “the First Party” (which expression shall include its successors and permitted assignees) as party of the one part

**And**

(Owner/Trust)..... having its registered office at ..... acting through the ..... (Name of the Hospital & location, in the State/ outside the State) hereinafter called in this MOA, the “Private Hospital” and referred to as “the Second Party” (which expression shall, unless the context requires otherwise, includes its legal heirs, representatives, administrators, successors and permitted assignees) of the Other Part.

**WHEREAS**

- a. THE FIRST PARTY has decided to reimburse the expenses incurred on medical treatment (medicines, investigations and other charges at Rajasthan Government Health Scheme (RGHS) rates to THE SECOND PARTY.
- b. AND THE SECOND PARTY is one of the bidders, who has submitted its technical qualifications and agreed with Terms and conditions of Expression of Interest (EOI), which becomes part of this MOA, as agreed upon by the PARTIES.

**THEREFORE**

THE PARTIES have agreed to sign this MOA on the following terms and conditions of providing Medical/Surgical Health Care services by way of prescription of Diagnostic/Imaging Centre investigations and medicines which are to be reimbursed at RGHS rates. The PARTIES have agreed that “MOA” shall mean this Agreement and all definitions which cover under RGHS along with all Schedules, supplements, appendices, appendages and modifications thereof made in accordance with the terms of this Agreement.

**1. Duration**

The MOA will be effective for a period of five (05) years.

The FIRST PARTY is free to terminate the MOA if deemed appropriate at any point of time after giving one-month notice to the SECOND PARTY.

**2. Intake Capacity**

The intake capacity (bed strength) of ..... (Name of Hospital) is..... and shall not be reduced. (It should be as per EOI of concerned category).

**3. Availability of Qualified Consultants:**

The Private Hospital (SECOND PARTY) shall provide requisite number of required qualified doctors, nursing and trained technical staff as per EOI of concerned category for HCNP (Multispecialty /Specialty hospital) as the case may be.

**4. Paramedical Nursing and Technical Staff:**

The Private Hospital (SECOND PARTY) shall provide the standard requirement of nursing staff as per Indian Nursing Council (INC) norms as per EOI of concerned category.

**5. Casualty Medical Services:**

The Private Hospital (SECOND PARTY) shall mandatorily operate round the clock Casualty Medical Services manned by experts of critical care. Casualty Medical Services shall be equipped with availability of Oxygen, Defibrillator, ventilator and other life-saving equipment and gadgets as may be necessary.

**6. Essential Laboratory Diagnostic Services (ELDS):**

The Private Hospital (SECOND PARTY) shall mandatorily operate the following laboratories: -

- a. Hematology and Clinical Pathology (including Blood Analysis, Parasitological and Urine analysis).
- b. Biochemistry (Full battery of Serum Biochemistry).

For ELDS the Private Hospital will be permitted to refer the patients to Medical Colleges of the Divisional Headquarters in the circumstances where facility is not available in the hospital under MOA, but not to other private hospitals.

**7. Radiology Investigation facilities:**

The Private Hospital (SECOND PARTY) shall mandatorily operate and maintain the following Radiological investigative facilities and the Radiology Department shall observe regulations of International Commission on Radiological Protection, 1955 and possess the license of BARC. Investigation Units include:

- X-Ray unit (Minimum 300 MA, preferably 500 MA or digital/computerized X-Ray)
- Ultra-Sonography machine
- 2-D Colour Doppler.

**8. Central Sterile Supply Department:**

The Private Hospital (Second Party) shall have the Central Sterile supply Department.

**9. Hospital Waste Disposal System:**

The Private Hospital (SECOND PARTY) shall mandatorily follow Government of India Biomedical Waste Disposal (Management & Handling) Rules, 1995, 1998 and Environment (Protection) Act 1986.

**10. Dietary Services:**

The Private Hospital (SECOND PARTY) shall mandatorily have the facility of nutritional dietary services for the admitted indoor patients.

**11. Fire Safety & Security Services:**

The Private Hospital (SECOND PARTY) shall have the fire safety certificate from Municipal Body and shall have adequate security services.

**12. Ambulance Services:**

The Private Hospital (SECOND PARTY) shall have ambulance services. The ambulance should be registered in the name of the hospital or with a valid long-term agreement between the hospital and other party for making available the ambulance services 24x7.

**13. Full Adoption of Ethical and Professional Medical Conduct & Etiquette Regulations, 2002 of MCI:**

The Private Hospital (SECOND PARTY) shall mandatory undertake the responsibility of discharging Medical Services in full consonance of Professional Conduct and Ethics and implementation of all Acts and Regulations of Government of India viz., PCPNDT Act and National and State Health Programmes during the period of MOA. The Private Hospital shall also undertake responsibility for its employees (Doctors and Paramedical personnel) for not committing any act of Professional Negligence or Violation of Acts (Parliamentary and State legislation) or Professional Conduct and Ethics.

The Private Hospital shall not refuse to provide RGHS card holder any Medical / Surgical treatment available in the Hospital. The identification of RGHS Beneficiaries shall be on the basis of RGHS card or unique identification number of RGHS card as per RGHS web application.

**14. Reference for higher / specialized treatment:**

The Private Hospital shall, in case of non-availability of any treatment/ specialized treatment in the hospital, shall refer cases only through online portal after due approval from competent authority of RGHS.

**15. Inspection by the Committee:**

Representatives appointed by the Chairperson of the Health Benefits Empowered Committee (HBEC) of Government of Rajasthan or Divisional Commissioners/Collectors or representative of RGHS can inspect the hospital during MOA period to ascertain that the parameters so approved are maintained properly by the Hospital.

**16. Penalty in case of violation of conditions of MOA:**

If at any stage, during the period of MOA, the Private Hospital (Second Party) violates any of the conditions of the MOA, especially the prescribed standards, the defaulting hospital will be removed from the scheme, after giving 30 days' Notice. The Civil and Criminal Liability lies with the SECOND PARTY, if any case is instituted against them.

**17. Single Point Responsibility:**

The Private Party (SECOND PARTY) shall be solely responsible for acts and performance of the Medical personnel, ethical and professional code of conduct for Medical services provided to RGHS beneficiaries along with proper administration, maintaining cleanliness with control of infections and ensuring full and true implementation of the terms and conditions of this MOA.

**18. Dispute Resolution:**

If any dispute or difference arises between the parties relating to any matter arising from or touching upon this agreement, the same shall be referred to the competent authority of RGHS for resolution through grievance redressal.

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- (b) Undertaking unnecessary procedures
- (c) Prescribing unnecessary drugs/tests
- (d) Over billing
- (e) Reduction in staff/ infrastructure/ equipment etc. after the hospital has been empaneled
- (f) Non submission of the report, habitual late submission or submission of incorrect data in the report
- (g) Refusal of credit to eligible beneficiaries and direct charging from them.
- (h) If recommended by NABH at any stage
- (i) Discrimination against RGHS beneficiaries vis-à-vis general patients
- (j) Any information furnished in application for empanelment found false at any stage and violation of Terms and Condition of MoA for this empanelment.

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to all RGHS beneficiaries for IPD/OPD/Day-Care at prescribed RGHS package rates under RGHS.

25. In witness thereof, the parties here to have caused this MOA to be executed on the day and year first above written.

**For and on behalf of  
First Party**

**For and on behalf of  
Second Party**

Authorized Signatory

Authorized Signatory

Witness-1

Witness-2

**Performance Bank Guarantee for HCNP (Private  
Hospital / Diagnostic / Imaging Centre)**

To,

Chief Executive Officer,  
Rajasthan State Health Assurance Agency (RSHAA)  
RTDC Swagatam Campus  
Near Railway Station, Jaipur,

WHEREAS (Name of Private Hospital/Diagnostic / Imaging Centre) has  
undertaken, Agreement No. \_\_\_\_\_ Dated: \_\_\_\_\_

(Description of Services) herein after called "the Agreement".

**AND WHEREAS in accordance to the said Agreement related to produce the bank  
Guarantee from a nationalized bank payable at Jaipur for the sum specified therein as security  
by the empaneled Private Hospital / Diagnostic/Imaging Centre to RSHAA, Jaipur.**

**AND WHEREAS we have agreed to give the Private Hospital / Diagnostic / Imaging Centre a  
guarantee.**

THEREFORE We, \_\_\_\_\_ (Name of the Bank)  
hereby affirm that we are Guarantors and responsible to you, on behalf  
of \_\_\_\_\_ (Name of Private Hospital /Diagnostic/Imaging  
Centre ) \_\_\_\_\_ (hereinafter referred to "the  
Second Party") up to a total of \_\_\_\_\_ (Amount of the guarantee in words and figures)  
and we hereby irrevocably, unconditionally and absolutely undertake to immediately pay you, upon  
your first written demand declaring the Second Party to be in default under the Agreement and  
without cavil or argument, any sum or sums within the limit of \_\_\_\_\_ as  
aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum  
specified therein. This guarantee is valid until the day of \_\_\_\_\_

This Guarantee shall be incorporated in accordance with the laws of India.

We represent that this Bank Guarantee has been established in such form and such content that is  
fully enforceable in accordance with its terms as against the Guarantor Bank in the manner  
provided herein.

The Guarantee shall not be affected in any manner by reason of merger, amalgamation,  
restructuring or any other change in the constitution of the Guarantor Bank or of the Private  
Hospital / Diagnostic/Imaging Centre.

Date:  
Address:

Signature and Seal of Guarantors

\_\_\_\_\_  
.....  
.....

**GOVERNMENT OF RAJASTHAN  
FINANCE DEPARTMENT  
(RULES DIVISION)**

No. F. 6(2)FD/Rules/2020 Pt.II

Jaipur, dated: **28 APR 2021**

**ORDER**

**Sub: Empanelment of private hospitals, diagnostic centres / imaging centres under Rajasthan Government Health Scheme.**

Presently, the private hospitals are approved in exercise of the powers conferred under rule 4 of RCS (MA) Rules, 2013 through Health Benefit Empowered Committee (HBEC). HBEC had approved Expression Of Interest (EOI) and procedure for empanelment of private hospitals as 'approved hospitals' time to time.

After the Budget Announcement No. 244. of Budget Speech for the financial year 2021-22, Rajasthan Government Health Scheme (RGHS) has been prescribed for which notification No. F.5(5)FD/Insurance/2020 dated 9-4-2021 has already been issued by Finance (Insurance) Department. In view of implementation of RGHS the procedure and norms for empanelment of private hospitals under RCS (MA) Rules, 2013 have been reviewed and accordingly after incorporating new procedure and norms an EOI has been prepared for empanelment of private hospitals and diagnostic centres / imaging centres under RGHS.

Therefore, all the private hospitals, diagnostic centres / imaging centres are required to apply online on RGHS portal i.e. [www.rghs@rajasthan.gov.in](http://www.rghs@rajasthan.gov.in). The draft EOI, application form, Annexures and draft MOA can be viewed on RGHS portal.

It is hereby clarified that all the private hospitals, diagnostic centres / imaging centres shall apply online on RGHS portal as under :

1. The hospitals which are already approved (including CGHS / NABH Route) and empanelled under RCS (MA) Rules, 2013 shall be deemed to be included in RGHS without any further formalities. The existing empanelled hospitals are required to submit consent online on RGHS portal in form of affidavit for cashless facilities and shall agree with all the provisions under RGHS.
2. The hospitals which apply afresh will have to deposit application fees of Rs 5,000/- and performance guarantee of Rs 1.00 lakh only. The norms and procedure as per EOI will be applicable for qualifying as approved hospitals under RGHS.
3. The hospitals which are CGHS empanelled / NABH accredited shall be deemed to be approved. These hospitals will deposit application fees of Rs 5,000/- and performance guarantee of Rs 1.00 lakh only and apply online with CGHS empanelment order or NABH accreditation certificate along with affidavit as prescribed under EOI.



4. The hospitals situated outside the State and which are CGHS empanelled/ NABH accredited shall be deemed to be approved. These hospitals will deposit application fees of Rs 5,000/- without any performance guarantee and apply online with CGHS empanelment order or NABH accreditation certificate along with affidavit as prescribed under EOI.
5. The diagnostic centres / imaging centres which are NABL accredited shall be deemed to be approved under RGHS. These Centres will deposit application fees of Rs 5,000/- and performance guarantee of Rs 1.00 lakh only and apply online with NABL accreditation certificate along with affidavit as prescribed under EOI.

Finance (Insurance) Department will issue draft EOI alongwith Annexures and draft MOA on RGHS portal and will also ensure to make arrangement for online application, online approval and other procedures in this regard.

By order of the Governor,



(Dr. Prithvi)

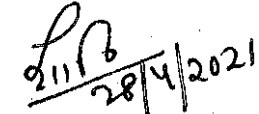
Secretary, Finance (Budget)

Copy forwarded to the -

1. Secretary to Hon'ble Governor
2. Principal Secretary to Hon'ble Chief Minister
3. All Special Assistants / Private Secretaries to Ministers / State Ministers
4. All Additional Chief Secretaries/ Principal Secretaries/ Secretaries/ Special Secretaries to the Government
5. Senior DS to Chief Secretary
6. Accountant General, Rajasthan, Jaipur
7. All Heads of the Departments
8. Director, Treasuries & Accounts, Rajasthan, Jaipur
9. Director, State Insurance and Provident Fund Department alongwith copy of draft EOI, Application form, Annexures and draft MOA for compliance of this order.
10. Deputy Director (Statistics), Chief Ministers' Office
11. All Treasury Officers
12. All Sections of the Secretariat
13. Administrative Reforms (Gr.7)
14. Vidhi Rachana Sanghathan for Hindi translation
15. Technical Director, Finance Department (Computer Cell)
16. Hospital Concerned .....
17. Guard File

Copy also to the -

1. Secretary, Rajasthan Legislative Assembly, Jaipur
2. Registrar General, Rajasthan High Court, Jodhpur / Jaipur
3. Secretary, Rajasthan Public Service Commission, Ajmer
4. Secretary, Lokayukta Sachivalaya, Rajasthan, Jaipur

  
21/11/2021  
28/4/2021  
(S.Z. Shahid)

Joint Secretary to the Government

(RSR 15 / 2021)

क्रमांक : प.6(2)वित्त(नियम)/2022

जयपुर, दिनांक : 19 OCT 2022

निदेशक,  
राज्य बीमा एवं प्रावधायी निधि विभाग,  
राजस्थान, जयपुर।

विषय: RGHS में निजी चिकित्सालयों के अनुमोदन हेतु EOI के संशोधन के संबंध में।  
संदर्भ: वित्त (नियम) विभाग का आदेश क्रमांक प.6(2)वित्त/नियम/2020 पार्ट-II  
दिनांक 28-04-2021

उपरोक्त विषयान्तर्गत लेख है कि वित्त विभाग के संदर्भित आदेश दिनांक 28-04-2021 में निम्नानुसार निर्देश दिये गये थे :

"Finance (Insurance) Department will issue draft EOI alongwith Annexures and draft MOA on RGHS portal and will also ensure to make arrangement for online application. online approval and other procedures in this regard."

इसी संबंध में संदर्भित आदेश के पृष्ठांकन में निदेशक, राज्य बीमा एवं प्रावधायी निधि को निम्नानुसार निर्देशित किया गया था :

"Director, State Insurance and Provident Fund Department alongwith copy of draft EOI. Application form, Annexures and draft MOA for compliance of this order."

वर्तमान Expression of Interest (EOI) for Empanelment of Hospital under RGHS पर पुनर्विचार किया जाकर वर्तमान EOI में निम्नानुसार संशोधन किये जाते हैं :

| Existing provisions in EOI  | Revised provisions in EOI   |
|---|---|
| <p>5. Essential Laboratory Diagnostic Services: The All Hospital shall mandatory operate the following laboratories:</p> <p>(a) Haematology and Clinical Pathology (including Blood Analysis, Parasitological and Urine analysis).</p> <p>(b) Biochemistry (Full battery of Serum Bio-chemistry).</p> | <p>5. Essential Laboratory Diagnostic Services: The All Hospital except Ophthalmology and Dentistry specialty, shall mandatory operate the following laboratories:</p> <p>(a) Haematology and Clinical Pathology (including Blood Analysis, Parasitological and Urine analysis).</p> <p>(b) Biochemistry (Full battery of Serum Bio-chemistry).</p> |
| <p>6. Radiology Investigation facilities:</p> <ul style="list-style-type: none"> <li>• X-Ray unit (Minimum 300 MA, preferably 500 MA or digital / computerized X-Ray).</li> <li>• Ultra-Sonography Machine.</li> <li>• 2-D Colour Doppler</li> </ul>  | <p>6. Radiology Investigation facilities not mandatory for Ophthalmology.</p> <p>Ultra-Sonography Machine and 2-D Colour Doppler not mandatory for Dentistry, ENT and Orthopaedics specialty.</p>   |

**राजस्थान सरकार**  
**वित्त विभाग**  
**नियम अनुभाग**

|   |  |
|---|--|
| <p><b>7. Central Sterile Supply Department:</b></p> <p>The Hospital shall have the central sterile supply Department.</p>   | <p><b>7. Central Sterile Supply Department:</b></p> <p>The Hospitals except Ophthalmology and Dentistry specialty shall have the central sterile supply Department.</p>  |
| <p><b>F. Scrutiny of the proposals:</b></p> <ul style="list-style-type: none"> <li>• RGHS portal shall forward the fresh applications to Medical Education Department / Ayurveda Department as the case may be within 2 days.</li> <li>• The Head of department of Preventive and Social Medicine (Community medicine) shall be authorized person to make inspection of concerned hospital of that district or the nearby district, where government medical college is not existing. He shall submit an online report for clear and specific recommendation/rejection of the proposal within 10 days to Finance Department (Rules- II) for necessary action.</li> <li>• For Ayurveda hospitals, HoD community medicine along with Deputy Director Ayurveda of that district shall jointly inspect the Ayurveda hospital and submit online report for recommendation/rejection of the proposal within 10 days to Finance Department (Rules-II) for necessary action.</li> <li>• Joint Secretary, Finance (Rules) shall submit online report to FS (Budget) within 3 days.</li> <li>• Finance Secretary (Budget) shall either approve or reject the proposal within 3 days. An online approval / order shall be generated w.r.t. to proposal submitted through RGHS portal.</li> <li>• In case of approval, MOA shall be executed by competent level in RGHS authority within 3 days.</li> </ul> | <p><b>F. Scrutiny of the proposals:</b></p> <ul style="list-style-type: none"> <li>• RGHS portal shall forward the fresh applications to Medical Education Department / Ayurveda Department as the case may be within <b>5 days</b>.</li> <li>• The Head of department of Preventive and Social Medicine (Community medicine) and Principal, Medical College of the District, as the case may be, shall be authorized person to make inspection of concerned hospital of that district. In the nearby district, where government medical college is not existing, the Head of department of Preventive and Social Medicine (Community medicine) shall be authorized person to make inspection of concerned hospital. He shall submit an online report for clear and specific recommendation/rejection of the proposal within <b>15 days</b> to Finance Department (Rules- II) for necessary action.</li> <li>• For Ayurveda hospitals, HoD community medicine / Principal, Medical College along with Deputy Director Ayurveda of that district shall jointly inspect the Ayurveda hospital and submit online report for recommendation/rejection of the proposal within <b>15 days</b> to Finance Department (Rules-II) for necessary action.</li> <li>• Joint Secretary, Finance (Rules) shall submit online report to FS (Budget) within <b>5 days</b>.</li> <li>• Finance Secretary (Budget) shall either approve or reject the proposal within <b>7 days</b>. An online approval / order shall be generated w.r.t. to proposal submitted through RGHS portal.</li> <li>• In case of approval, MOA shall be executed by competent level in RGHS authority within <b>5 days</b>.</li> </ul> |

कृपया वर्तमान EOI में उपरोक्तानुसार संशोधन कर RGHS Portal पर संशोधित EOI अपलोड करायें तथा तदनुसार ही MOA में भी आवश्यक संशोधन करावें। भविष्य में उपरोक्तानुसार संशोधन अनुसार ही प्रस्ताव का परीक्षण एवं प्रक्रिया निर्धारित की जावे। यह भी लेख है कि निर्धारित समय सीमा उपरान्त auto approved होने की दशा में संबंधित अधिकारी द्वारा "deemed approved" माना जाकर संबंधित अधिकारी का उत्तरदायित्व निर्धारित किया जायेगा।

यह वित्त विभाग में सक्षम स्तर से अनुमोदित है।

✓ प्रतिलिपि : परियोजना निदेशक, RGHS को आवश्यक कार्यवाही हेतु।

*Sd/-*  
(एस.जेड. शाहिद)  
संयुक्त शासन सचिव-आ  
*Sd/-*  
संयुक्त शासन सचिव-आ

निदेशक,  
राज्य बीमा एवं प्रावधायी निधि विभाग,  
राजस्थान, जयपुर।

विषय: RGHS में निजी चिकित्सालयों के अनुमोदन हेतु EOI के संशोधन के संबंध में।

संदर्भ: वित्त (नियम) विभाग का आदेश क्रमांक प.6(2)वित्त/नियम/2020 पार्ट-II दिनांक 28-04-2021 के क्रम में इस विभाग का पत्र समसंख्यक पत्र दिनांक 11-10-2022.

उपरोक्त विषयान्तर्गत लेख है कि वर्तमान Expression of Interest (EOI) for Empanelment of Hospital under RGHS पर पुनर्विचार किया जाकर EOI में संशोधन किये जाकर समसंख्यक पत्र दिनांक 11-10-2022 द्वारा यह निर्देशित किया गया था कि वर्तमान EOI में संशोधन कर RGHS Portal पर संशोधित EOI अपलोड कराये तथा तदनुसार ही MOA में भी आवश्यक संशोधन करावे। भविष्य में उपरोक्तानुसार संशोधन अनुसार ही प्रस्ताव का परीक्षण एवं प्रक्रिया निर्धारित की जावे।

उक्त की निरन्तरता में लेख है कि वर्तमान EOI में निजी चिकित्सालयों के आवेदन पत्रों की जांच OSD Medical Education Department द्वारा की जाकर अपनी टिप्पणी सहित 3 दिवस में forward or return करने का प्रावधान है। अतः सक्षम स्तर पर प्राप्त अनुमोदन के क्रम में लेख है कि वर्तमान EOI में जहां जहां OSD Medical Education Department / Medical Education Department को निजी चिकित्सालयों के आवेदन ऑन लाइन भेजने एवं उनकी रिपोर्ट प्रस्तुत करने का उल्लेख है, को समाप्त किया जाता है। अब निजी चिकित्सालयों के प्राप्त प्रस्ताव के साथ प्रस्तुत दस्तावेजों एवं self-declaration affidavit आदि का परीक्षण परियोजना निदेशक, RGHS के स्तर से ही किया जायेगा और अगले स्तर पर उनके द्वारा ही ऑन लाइन रिपोर्ट प्रस्तुत की जायेगी।

अतः लेख है कि इस विभाग के समसंख्यक पत्र दिनांक 11-10-2022 की निरन्तरता में वर्तमान EOI में उपरोक्तानुसार संशोधन कर RGHS Portal पर संशोधित EOI अपलोड कराये तथा तदनुसार ही MOA में भी आवश्यक संशोधन करावे।

प्रतिलिपि : परियोजना निदेशक, RGHS को आवश्यक कार्यवाही हेतु।

डा०  
(एस.जेड. शाहिद)  
संयुक्त शासन सचिव-II

सा०  
संयुक्त शासन सचिव-II

**GOVERNMENT OF RAJASTHAN  
FINANCE DEPARTMENT  
(RULES DIVISION)**

No. F. 6(2)FD/Rules/2020 Pt.II

Jaipur, dated: **07 DEC 2022**

**ORDER**

**Sub: Policy for empanelment of private hospitals, diagnostic centres / imaging centres under Rajasthan Government Health Scheme.**  
**Ref: This Department's order or even number dated 28-4-2021.**

With reference to the subjected cited above, the existing point no. 1 to 5 in the order of even number dated 28-4-2021 are substituted as under :

**A. Empanelment of Private Hospitals which are CGHS empanelled or NABH accredited :**

1. (i) The hospitals which are CGHS empanelled / NABH accredited and situated in Rajasthan shall be exempted from physical inspection requirement while processing their application for empanelment under RGHS, only for the specialities which are mentioned in scope of work under CGHS empanelment order or NABH accreditation certificate.  
  
(ii) These hospitals will deposit application fees of Rs 5,000/- and performance guarantee of Rs 1.00 lakh only and apply online with CGHS empanelment order or NABH accreditation certificate along with affidavit as prescribed under EOI. These hospitals shall be approved by PD, RGHS.  
  
(iii) For addition of any other speciality, the hospital shall apply afresh on RGHS portal as per procedure and the additional speciality may be added only after completing all norms and inspection procedure. Addition in speciality for these hospitals shall be approved by the existing procedure under HBEC.
2. (i) The hospitals which are CGHS empanelled / NABH accredited and situated in the cities nearby districts of Rajasthan i.e. Gandhi Nagar, Ahmedabad (Gujarat), Mathura, Agra (Uttar Pradesh), Gwalior, Ujjain, Ratlam (Madhya Pradesh) and Gurugram (Haryana) and New Delhi also be exempted from physical inspection requirement while processing their application for empanelment under RGHS for the specialities which are mentioned in scope of work under CGHS empanelment order or NABH accreditation certificate.  
  
(ii) These hospitals will deposit application fees of Rs 5,000/- without any performance guarantee and apply online with CGHS empanelment order or NABH accreditation certificate along with affidavit as prescribed under EOI. These hospitals shall be approved by PD, RGHS.  
  
(iii) For addition of any other speciality, the hospital shall apply afresh on RGHS portal as per procedure and the additional speciality may be added only after completing all norms and inspection procedure. Addition in speciality for these hospitals shall be approved by the existing procedure under HBEC.

**B. Empanelment of diagnostic centres / imaging centres which are CGHS empanelled or NABL accredited :**

(i) Similarly, the diagnostic centres / imaging centres which are NABL accredited shall be exempted from physical inspection requirement while processing their application under RGHS for the scope of work under CGHS empanelment order or NABL accreditation certificate.

(ii) These Centres will deposit application fees of Rs 5,000/- and performance guarantee of Rs 1.00 lakh only and apply online with NABL accreditation certificate along with affidavit as prescribed under EOI. These diagnostic centres / imaging centres shall be approved by PD, RGHS.

(iii) For addition of any other scope of work, the diagnostic centres / imaging centres shall apply afresh on RGHS portal as per procedure and the additional scope of work may be added only after completing all norms and inspection procedure. Addition in scope of work for these diagnostic centres / imaging centres shall be approved by the existing procedure under HBEC.

**C. Empanelment of Private Hospitals which are already empanelled under RGHS and are applying for renewal :**

(i) The hospitals which are already empanelled under RGHS and situated in Rajasthan shall be exempted from physical inspection requirement while processing their application for empanelment under RGHS for the specialities which were approved earlier if the concerned hospital fulfils all the norms prescribed in the EOI for empanelment of private hospitals under RGHS and to the fact that hospital was not defaulter during the time of its empanelment and that there was no complaint pending against the hospital concerned.

(ii) For addition of any other speciality, the hospital shall apply afresh on RGHS portal as per procedure and the additional speciality may be added only after completion of all norms and inspection procedure. Addition in speciality for these hospitals shall be approved by the existing procedure under HBEC.

(iii) If the hospital was defaulter or the complaint was proved during the period of earlier empanelment under RGHS, then the hospital will apply afresh as per procedure under RGHS and will have to deposit application fees of Rs 5,000/- and performance guarantee of Rs 1.00 lakh only. The norms and procedure as per EOI will be applicable for qualifying as approved hospitals under RGHS.

**D. Referral Hospitals under FD order dated 1-6-2022 :**

15 referral hospitals were allowed for treatment under RGHS vide FD order dated 1-6-2022. As this order is applicable till further order (i.e. cashless medical facilities in these referral hospitals), therefore, these hospitals shall be deemed to be approved as Health Care Network Provider (HCNP) under RGHS.



**E. Empanelment of private hospitals applying afresh :**

**1. Private hospitals applying afresh for Empanelment situated within Rajasthan :**

- (i) The hospitals which are not covered under above point A, B and C, and situated in Rajasthan and are applying afresh will have to deposit application fees of Rs 5,000/- and performance guarantee of Rs 1.00 lakh only. The norms and procedure as per EOI displayed on RGHS portal will be applicable for qualifying as approved hospitals under RGHS. These hospitals shall be approved by the existing procedure under HBEC.
- (ii) These hospitals can also apply for addition of any other speciality, and may apply afresh on RGHS portal as per procedure and the additional speciality may be added only after completing all norms and inspection procedure. Addition in speciality for these hospitals shall be approved by the existing procedure under HBEC.

**2. Private hospitals applying afresh for Empanelment situated outside Rajasthan :**

- (i) The hospitals with specialized treatment for which medical facilities are not available within Rajasthan can apply afresh. These hospitals will deposit application fees of Rs 5,000/- without any performance guarantee. The norms and procedure as per EOI displayed on RGHS portal will be applicable for qualifying as approved hospitals under RGHS. These hospitals shall be approved by the existing procedure under HBEC.

By order of the Governor,

  
(Rohit Gupta)


Secretary, Finance (Budget)

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2. Principal Secretary to Hon'ble Chief Minister
3. All Special Assistants / Private Secretaries to Ministers / State Ministers
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9. Director, State Insurance and Provident Fund Department for necessary action.
10. Deputy Director (Statistics), Chief Ministers' Office
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(S.Z. Shahid)

Joint Secretary to the Government

(RSR 43 / 2022)

**GOVERNMENT OF RAJASTHAN  
FINANCE DEPARTMENT  
(RULES DIVISION)**

No. F. 6(2)FD/Rules/2020 Pt.II

Jaipur, dated: 01 MAY 2023

**ORDER**

**Sub: Policy for empanelment of private hospitals, diagnostic centres / imaging centres under Rajasthan Government Health Scheme.**

**Ref: This Department's order of even number dated 7-12-2022.**

In continuation of this Departments order of even number dated 7-12-2022, the following new guidelines are added for empanelment of private hospitals under RGHS :

**F. Addition of new categories in speciality hospitals -**

Presently 12 categories of speciality hospitals, namely - Cardiac Surgery, Cardiology, Dentistry, ENT, Gastroenterology, Nephrology, Neuro-Surgery, Oncology, Ophthalmology, Orthopaedics, Urology, Chest / Thoracic / Pulmonary are included in EOI for empanelment of private hospitals under RGHS. It has been decided that 6 more categories namely - General Medicine, General Surgery, Obstetrics and Gynaecology, Neurology, Paediatrics, Physical Medicine and Rehabilitation shall also be included for empanelment of private hospitals under RGHS.

**G. Addition of new speciality in empanelled multi-speciality / speciality hospitals -**

1. At present the norms w.r.t. number of beds, turnover and specialists for multi-speciality are prescribed as under:

| Place                  | Minimum number of beds | Minimum Turnover (Rs in Lacs) | Specialists (PG)doctor per branch |
|------------------------|------------------------|-------------------------------|-----------------------------------|
| Jaipur City            | 100 Beds               | 500.00                        | 2                                 |
| Other than Jaipur city | 50 Beds                | 150.00                        | 1                                 |

If an empanelled multi-speciality hospital is willing to add new speciality then it will be essential to fulfil norms including beds requirement as per the concerned speciality branch. Hospital will not be required to have any other additional turnover for addition of new speciality.

2. Present norms w.r.t. number of beds, turnover and specialists for speciality hospitals are as under (including Sr. No. F) :

| Specialty  | Minimum No of beds |     | Minimum Turnover. (Rs in Lacs) |              |
|--|--------------------|-----|--------------------------------|--------------|
|  | Beds               | ICU | Jaipur city                    | Other places |
| Cardiology, Cardiac Surgery, Neuro Surgery, ENT, Gastroenterology, Nephrology, Oncology, | 20                 | 5   | 150.00                         | 75.00        |

|   |    |   |       |       |
|---|----|---|-------|-------|
| Urology, Orthopedics and Chest / Thoracic / Pulmonary | 20 | 2 | 75.00 | 50.00 |
| Ophthalmology   | 5  | 1 | 75.00 | 50.0  |
| Dental  | -  | - | 75.00 | 50.00 |
| Any other specialty (not mentioned above)             | 20 | 5 | 75.00 | 50.00 |
| Ayurveda  | 10 | - | 50.00 | 30.00 |

If an empanelled speciality hospital is willing to add new speciality then it will be essential to fulfil norms as per the concerned speciality branch. However, turnover will be restricted upto maximum amount of multispecialty hospital of concerned city i.e. Rs 5.00 Cr for Jaipur City and 1.50 Crore for other places.

#### H. Opening of the new branch of already empanelled hospital-

If an already empanelled hospital under RGHS starts new branch in State of Rajasthan then the eligibility criteria will be same as per EOI. In this matter relaxation shall be given only in minimum operation period of 2 years and for the turnover of the relevant financial year.

By order of the Governor,

  
(Rohit Gupta)

Secretary, Finance (Budget)

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3. Secretary, Rajasthan Public Service Commission, Ajmer
4. Secretary, Lokayukta Sachivalaya, Rajasthan, Jaipur

  
(S.Z. Shahid)

Joint Secretary to the Government

(RSR 12 / 2023)

**GOVERNMENT OF RAJASTHAN  
FINANCE DEPARTMENT  
(RULES DIVISION)**

No. F. 6(2)FD/Rules/2020 Pt.II

Jaipur, dated:

10 3 MAY 2023

**ORDER**

**Sub: Policy for empanelment of private hospitals, diagnostic centres / imaging centres under Rajasthan Government Health Scheme.**

**Ref: This Department's order of even number dated 7-12-2022.**

As per existing Expression Of Interest for empanelment of private hospitals, the Head of Department of Preventive and Social Medicine (Community Medicine) of the concerned District or nearby district where Government medical college is not existing, as the case may be, is the authorized person to make inspection of concerned hospital of that district and he submits online report with recommendation / rejection in prescribed time.

As various new medical colleges in Rajasthan have become operative, therefore, it has been decided that Principals of following Medical Colleges shall be authorized to make inspection and submit their recommendation / report for empanelment under RGHS.

PD, RGHS is hereby directed to map Director Ayurved, Ajmer for all Ayurvedic Private Hospitals and following Principals of Medical Colleges for following districts through SSO ID for submitting inspection report, recommendation etc. under RGHS.

| Sr. No. | Medical College | Districts                  |
|---------|-----------------|----------------------------|
| 1.      | Ajmer           | Ajmer, Nagaur              |
| 2.      | Barmer          | Barmer, Jalore             |
| 3.      | Bharatpur       | Bharatpur, Sawai Madhopur  |
| 4.      | Bhilwara        | Bhilwara, Tonk             |
| 5.      | Bikaner         | Bikaner                    |
| 6.      | Chittorgarh     | Chittorgarh, Pratapgarh    |
| 7.      | Churu           | Churu                      |
| 8.      | Dholpur         | Karauli, Dholpur           |
| 9.      | Dungarpur       | Dungarpur, Banswara        |
| 10.     | Jaipur          | Jaipur, Dausa, Alwar       |
| 11.     | Jhalawar        | Jhalawar, Baran            |
| 12.     | Jodhpur         | Jodhpur, Jaisalmer         |
| 13.     | Kota            | Bundi, Kota                |
| 14.     | Pali            | Pali                       |
| 15.     | Sikar           | Sikar, Jhunjhunu           |
| 16.     | Sirohi          | Sirohi                     |
| 17.     | Sriganganagar   | Sriganganagar, Hanumangarh |
| 18.     | Udaipur         | Udaipur, Rajasamand        |

Continued ... 2

(2)

Principals of concerned Medical Colleges / Director Ayurved, Ajmer shall submit an online report through RGHS portal with clear and specific recommendation/rejection of the proposal within **15 days** to Finance Department (Rules- II) for necessary action.

By order of the Governor,

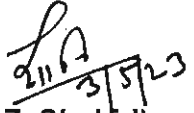
  
(Rohit Gupta)  
Secretary, Finance (Budget)

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4. Secretary, Lokayukta Sachivalaya, Rajasthan, Jaipur

  
(S.Z. Shahid)  
Joint Secretary to the Government

(RSR 14 / 2023)

**GOVERNMENT OF RAJASTHAN  
FINANCE DEPARTMENT  
(RULES DIVISION)**

No. F. 6(2)FD/Rules/2020 Pt.II

Jaipur, dated: **06 OCT 2023**

**ORDER**

**Sub: Policy for empanelment of private hospitals, diagnostic centres / imaging centres under Rajasthan Government Health Scheme.**

**Ref: This Department's order of even number dated 1-5-2023.**

In continuation of this Department's order of even number dated 1-5-2023, the following existing norms are hereby revised :

| Category                                | Existing Norms  | Revised Norms  |
|---|---|--|
| Multispeciality<br>Jaipur               | <ul style="list-style-type: none"><li>• Specialist (PG) Doctor per branch - 2</li><li>• Total - 3 with the degree of DM / MCH / MS in concerned speciality.</li><li>• Atleast one of the specialists should have 5 years of experience</li><li>• Atleast 2 senior residents with PG in related speciality</li></ul> | <ul style="list-style-type: none"><li>• Specialist (PG) Doctor per branch - 2</li><li>• Total - 2 with post PG Degree in concerned speciality.</li><li>• Atleast one of the specialists should have 5 years of experience (Post PG - Senior specialists / Senior consultant) and 1 of more than 2 years (Post PG - Associate specialists / Associate consultant)</li><li>• 2 doctors for every 10 beds with recognized MBBS degree qualification.</li><li>• All the above should be on permanent roll.</li></ul> |
| Multispeciality<br>Other than<br>Jaipur | <ul style="list-style-type: none"><li>• Specialist (PG) Doctor per branch - 1</li><li>• Total - 2 with the degree of DM / MCH / MS in concerned speciality.</li><li>• Atleast one of the specialists should have 5 years of experience</li><li>• Atleast 2 senior residents with PG in related speciality</li></ul> | <ul style="list-style-type: none"><li>• Specialist (PG) Doctor per branch - 2</li><li>• Total - 2 with post PG degree in concerned speciality.</li><li>• Atleast one of the specialists should have 5 years of experience (Post PG - Senior specialists / Senior consultant) and 1 of more than 2 years (Post PG - Associate specialists / Associate consultant)</li><li>• 2 doctors for every 10 beds with recognized MBBS degree qualification.</li><li>• All the above should be on permanent roll.</li></ul> |

|                     |  |  |
|---------------------|--|--|
| Speciality Hospital | <ul style="list-style-type: none"> <li>• Specialist (PG) Doctor per branch - 1</li> <li>• Total - 2 with the degree of DM / MCH / MS in concerned speciality.</li> <li>• Atleast one of the specialists should have 5 years of experience</li> <li>• Atleast 2 senior residents with PG in related speciality</li> </ul> | <ul style="list-style-type: none"> <li>• Specialist (PG) Doctor per branch - 2</li> <li>• Total - 2 with post PG degree in concerned speciality.</li> <li>• Atleast one of the specialists should have 5 years of experience (Post PG - Senior specialists / Senior consultant) and 1 of more than 2 years (Post PG - Associate specialists / Associate consultant)</li> <li>• 2 doctors for every 10 beds with recognized MBBS degree qualification.</li> <li>• All the above should be on permanent roll.</li> </ul> |
|---------------------|--|--|

**Note :** For Speciality Hospitals - In case of senior consultant with super speciality degree (DM/MCH) three years super speciality degree will be included in total 5 years of required experience.

By order of the Governor,

  
(Rohit Gupta)


Secretary, Finance (Budget)

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3. Secretary, Rajasthan Public Service Commission, Ajmer
4. Secretary, Lokayukta Sachivalaya, Rajasthan, Jaipur

  
(S.Z. Shahid)

Joint Secretary to the Government

(RSR 48 / 2023)

**GOVERNMENT OF RAJASTHAN  
FINANCE DEPARTMENT  
(RULES DIVISION)**

No. F. 6(2)FD/Rules/2020 Pt.II

Jaipur, dated **12.7 FEB 2024**

**ORDER**


**Sub: Policy for empanelment of private hospitals, diagnostic centres / imaging centres under Rajasthan Government Health Scheme.**

The Rajasthan Government Health Scheme (RGHS) provides comprehensive health care facilities to the Ministers, MLAs, Ex MLAs, Serving and retired AIS Officers, pre and post 2004 employees, State Government pensioners, and employees and pensioners of Government Autonomous bodies. To ensuring comprehensive health care facilities to RGHS beneficiaries, RGHS has been empanelling private hospitals, diagnostic laboratories and imaging centres. Empanelment of Private Hospitals is a continuous process and eligible Hospitals can apply for empanelment at any time online through RGHS Portal. For the empanelment purpose multi specialty/ specialty categories are classified as multi specialty/ specialty for Jaipur city and other than Jaipur city.

This issue was reviewed with regards to medical facilities in newly formed districts and various areas. For simplification of process of empanelment of private hospitals, diagnostic centres / imaging centres, the following norms are hereby revised :

**A. Non-NABH / Non CGHS Hospitals:**

**1. Basic norms / requirements regarding licenses/ certificates:-**

- 
- (i) The hospital must have been in operation for at least two years. Copy of Profit & Loss Account, Balance sheet and certificate of turnover of the hospital certified by CA for relevant financial year (not annualized) should be attached. Turnover should not include income from sources like student fees, Rental income like cycle/Scooter Stand, Canteen income etc.
  - (ii) Certificate under Clinical Establishment Act issued by the Competent authority. (Hospitals who are empanelled without Clinical Establishment Certificate, shall mandatory submit this certificate on renewal or re-apply).
  - (iii) Pollution Control Board Certificate with compliance with all statutory requirements related to Waste Management.
  - (iv) Fire Safety / Clearance certificate (Fire NOC).

- (v) Ownership of the hospital: - Individual/ Partnership/ Company/ Society/ Trust/ Others with supporting documents such as in case of consortium, letter of association/memorandum of understanding signed by all members. Legal authorization where application is made on behalf of company, trust etc. In case of partnership, a copy of partnership agreement duly attested by competent authority.
- (vi) Certificate from CA certifying that TDS has been deducted in the relevant assessment year from qualified consultant/paramedical staff and other staff shown in the list by the Hospital. No supporting documents required.
- (vii) An online affidavit cum declaration:
- That hospital shall be bound not to charge, from RGHS beneficiaries, the more than the rates as may be fixed by the State Government from time to time, for various treatments, investigations and implants.
  - That hospital discloses that it has No Prosecution for Negligence or Violation of Acts of Central and State Government or Professional Medical Ethics Regulations.
  - That the hospital has availability of Emergency Medical services/Central Sterile Supply Department/Security services.
  - That the hospital should follow norms prescribed by BARC for prevention of Radiation along with AERB registration of the machine.
  - That he/she shall accept the norms and standards of Medical care to be provided under the scheme.
  - For No Prosecution for Negligence or Violation of Acts of Central and State Government or Professional Medical Ethics Regulations.
- (viii) Image of the hospital (front view / OPD / Ward / OT / others )
- (ix) Bank details, TDS related information, as required.
- (x) Application fees Rs 10,000/-
- (xi) List of equipments and other accessories as per online application form.
- (xii) Ambulance registration in the name of Hospital or with a valid long-term agreement between the hospital and other part for making available the ambulance services 24x7.



- (xiii) Registration under PNDT Act, if Ultrasonography facility is available.
  - (xiv) AERB approval for imaging facilities/ Radiotherapy, wherever applicable.
  - (xv) Certificate of Registration for Organ Transplant facilities, wherever applicable.
2. For Multi-specialty Hospital, the branches of General Medicine, General surgery, Obstetrics and Gynaecology, Paediatric medicine and Orthopaedics branches are must. Along with these branches, hospital can have any specialty branch and may have Ayurveda branch.


For Speciality hospital following categories of speciality hospitals, namely - Cardiac Surgery, Cardiology, Dentistry, ENT, Gastroenterology, Nephrology, Neuro-Surgery, Oncology, Ophthalmology, Orthopaedics, Urology, Chest / Thoracic / Pulmonary , General Medicine, General Surgery, Obstetrics and Gynaecology, Neurology, Paediatrics , Physical Medicine and Rehabilitation.

Any other speciality can be included with same or prescribed norms of speciality.

3. Other mandatory norms:-

- (i) Qualified consultant as mentioned at point No. 4. Specially trained Anaesthetist (on roll or on call). Consultant name with speciality, degree, qualification, experience, RMC registration No. with expiry date should be mentioned.
- (ii) Number of beds as mentioned at Point No. 4. The types of beds i.e. general, day-care, ICU, ICCU, HDU, should be mentioned separately.
- (iii) Paramedical Nursing and Technical Staff: The standard requirement of nursing staff as per Indian Nursing Council (INC) norms, and adequate number of Nursing and Technical Staff in: (a) Medical, Surgical, Orthopaedics, Paediatrics, Gynaecology and Maternity Wards (b) Specialized ICU nursing care (c) OT Staff Nurse (d) For specialty hospitals qualified required technical staff and support staff should be available.
- (iv) Casualty Medical Services: The Hospital (wherever applicable) shall mandatory operate round the clock Casualty Medical Services managed by consultants of critical care. CMC should be equipped with availability of Oxygen, Defibrillator, ventilator and other life-saving equipment.



- (v) Essential Laboratory Diagnostic Services: All the Hospitals except Ophthalmology and Dentistry specialty, shall mandatorily operate the following laboratories: (a) Haematology and Clinical Pathology (including Blood Analysis, Parasitological and Urine analysis). (b) Biochemistry (Full battery of Serum Bio-chemistry).
- (vi) Specialty hospitals along with above mentioned regular facilities should have following specific facilities also :
- (a) For cardiology – Non-invasive Lab consisting of Cardiac Cath lab, IABP, TMT, 2D ECHO, Holter monitor etc.
  - (b) For cardiac surgery – Heart lung machine with accompanying other machines.
  - (c) For gastroenterology – Upper GL scope, Sigmoidoscope, Colonoscope, USG with Doppler, CT Scan and Biopsy facilities with general surgical backup.
  - (d) For nephrology – Haemodialysis, peritoneal dialysis, kidney biopsy and catheter insertion facility.
  - (e) For Neurology – 24 hours emergency services for head injury, Multi scan CT scan, C-Arm and MRI.
  - (f) For Oncology – 2 bed Bone Marrow Transplant unit, oncology OT, Linear Accelerator, Cobalt / Branchy Therapy.
  - (g) For Urology – Laparoscopy, Endoscopy and Lithotripsy facilities, CT Scan, MRI
- (vii) Radiology Investigation facilities: The Radiology Department shall observe regulations of International Commission on Radiological Protection, 1955. X-Ray unit (Minimum 300 MA, preferably 500 MA or digital / computerized X-Ray), Ultra-Sonography Machine and 2-D Colour Doppler required.
- Radiology investigation facilities not mandatory for Ophthalmology.
- Ultra sonography Machine and 2D Colour Doppler not mandatory for Dentistry, ENT and Orthopaedics speciality.
- (viii) Central Sterile Supply Department: The Hospital shall have the central sterile supply Department except Ophthalmology and Dentistry Speciality.
-  (ix) Others as required through online application.

4. Category-wise other norms:

| Category of hospital                        | Norms   |
|---|---|
| <b>1. Multispeciality hospital - Area 1</b> | <ul style="list-style-type: none"> <li>• Turnover Rs 5 Crores.</li> <li>• No. of Beds 100 including 25 ICU beds</li> <li>• Specialist (PG) Doctor per branch - 2</li> <li>• Atleast one of the specialists should have 5 years of experience (Post PG - Senior specialists / Senior consultant) and 1 of more than 2 years (Post PG - Associate specialists / Associate consultant)</li> <li>• Atleast 2 senior residents with PG in related speciality or 2 PG doctors in related speciality or 2 doctors for every 10 beds with recognized MBBS degree qualification.</li> <li>• All the above should be on permanent roll.</li> </ul>    |
| <b>2. Multispeciality Hospital - Area 2</b> | <ul style="list-style-type: none"> <li>• Turnover Rs 1.50 Crores.</li> <li>• No. of Beds 50 including 15 ICU beds</li> <li>• Specialist (PG) Doctor per branch - 2</li> <li>• Atleast one of the specialists should have 5 years of experience (Post PG - Senior specialists / Senior consultant) and 1 of more than 2 years (Post PG - Associate specialists / Associate consultant).</li> <li>• Atleast 1 senior residents with PG in related speciality or 1 PG doctors in related speciality or 1 doctors for every 10 beds with recognized MBBS degree qualification.</li> <li>• All the above should be on permanent roll.</li> </ul> |
| <b>3. Multispeciality hospital - Area 3</b> | <ul style="list-style-type: none"> <li>• Minimum number of beds - 30 including 10 ICU beds</li> <li>• Turnover - Rs 1 Crore</li> <li>• Specialist (PG) Doctor per branch - 1</li> <li>• Specialist should have 5 years of experience (Post PG - Senior specialists / Senior consultant)</li> <li>• Atleast 1 senior resident with PG in related speciality or 1 PG doctor in related speciality or 1 doctor for every 15 beds with recognized MBBS degree qualification.</li> <li>• All the above should be on permanent roll.</li> </ul>   |
| <b>4. Multispeciality hospital - Area 4</b> | <ul style="list-style-type: none"> <li>• Minimum number of beds - 25 including 5 ICU beds</li> <li>• Turnover - 0.75 Crore</li> <li>• Specialist (PG) Doctor per branch - 1</li> <li>• Specialist should have 5 years of experience (Post PG - Senior specialist / Senior consultant)</li> <li>• 1 senior resident with PG in related speciality or 1 PG doctor in related speciality or 1 doctor for every 20 beds with recognized MBBS degree qualification.</li> <li>• All the above should be on permanent roll.</li> </ul>   |
| <b>5. Speciality Hospital - Area 1</b>      | <ul style="list-style-type: none"> <li>• Number of Beds 25 including 5 ICU beds except mentioned below</li> <li>• (i) For Urology, Orthopaedics and Chest/Thoracic / Pulmonary speciality - Number of Beds 20 including 2 ICU beds</li> <li>• (ii) Number of Beds 5 including 1 ICU bed - Ophthalmology</li> <li>• (iii) No bed is required for Dentistry</li> <li>• Turnover Rs 1.50 Crores except for Urology, Orthopaedics and Chest/Thoracic / Pulmonary, Dentistry, Ophthalmology - Turnover Rs 0.75 Crore</li> <li>• Specialist (PG) Doctor per branch - 2</li> </ul>   |

|  |  |
|--|--|
|  | <ul style="list-style-type: none"> <li>• Atleast one of the specialists should have 5 years of experience (Post PG - Senior specialists / Senior consultant) and 1 of more than 2 years (Post PG - Associate specialists / Associate consultant)</li> <li>• atleast 2 senior residents with PG in related speciality or 2 PG doctors in related speciality or 2 doctors upto every 10 beds with recognized MBBS degree qualification.</li> <li>• All the above should be on permanent roll.</li> </ul>   |
| <b>6. Speciality Hospital - Area 2</b> | <ul style="list-style-type: none"> <li>• Number of Beds 25 including 5 ICU beds except mentioned below               <ul style="list-style-type: none"> <li>(i) for Urology, Orthopaedics and Chest/Thoracic / Pulmonary - Number of Beds 20 including 2 ICU beds</li> <li>(ii) Number of Beds 5 including 1 ICU bed - Ophthalmology</li> <li>(iii) No bed is required for Dentistry</li> </ul> </li> <li>• Turnover Rs 0.50 Crores</li> <li>• Specialist (PG) Doctor per branch - 2</li> <li>• Atleast one of the specialists should have 5 years of experience (Post PG - Senior specialists / Senior consultant) and 1 of more than 2 years (Post PG - Associate specialists / Associate consultant)</li> <li>• Atleast 2 senior residents with PG in related speciality or 2 PG doctors in related speciality or 2 doctors upto every 10 beds with recognized MBBS degree qualification</li> <li>• All the above should be on permanent roll.</li> </ul> |
| <b>7. Speciality Hospital - Area 3</b> | <ul style="list-style-type: none"> <li>• Number of Beds 15 including 5 ICU beds except mentioned below               <ul style="list-style-type: none"> <li>(i) for Urology, Orthopaedics and Chest/Thoracic / Pulmonary - Number of Beds 15 including 2 ICU beds</li> <li>(ii) Number of Beds 5 including 1 ICU bed - Ophthalmology</li> <li>(iii) No bed is required for Dentistry</li> </ul> </li> <li>• Turnover - Rs 0.50 crores</li> <li>• Specialist (PG) Doctor per branch - 1</li> <li>• Atleast one of the specialists should have 5 years of experience (Post PG - Senior specialists / Senior consultant)</li> <li>• Atleast 1 senior residents with PG in related speciality or 1 PG doctor in related speciality or 1 doctor upto every 15 beds with recognized MBBS degree qualification.</li> <li>• All the above should be on permanent roll.</li> </ul>  |
| <b>8. Speciality Hospital - Area 4</b> | <ul style="list-style-type: none"> <li>• Number of Beds 10 including 5 ICU beds except mentioned below               <ul style="list-style-type: none"> <li>(i) for Urology, Orthopaedics and Chest/Thoracic / Pulmonary - Number of Beds 10 including 2 ICU beds</li> <li>(ii) Number of Beds 5 including 1 ICU bed - Ophthalmology</li> <li>(iii) No bed is required for Dentistry</li> </ul> </li> <li>• Turnover - Rs 0.50 Crores</li> <li>• Specialist (PG) Doctor per branch - 1</li> <li>• Specialist should have 5 years of experience (Post PG - Senior specialist / Senior consultant)</li> <li>• Atleast 1 senior residents with PG in related speciality or 1 PG doctor in related speciality or 1 doctor upto every 20 beds with recognized MBBS degree qualification.</li> <li>• All the above should be on permanent roll.</li> </ul>   |

5. Area-wise categories for empanelment of Non-NABH / Non-CGHS hospitals have been prescribed as per **Annexure A**.
6. If an empanelled multi-speciality hospital is willing to add new speciality then it shall be essential to fulfil norms including beds requirement as per the concerned speciality branch. Hospital shall not be required to have any other additional turnover for addition of new speciality.
7. If an already empanelled hospital in the State under RGHS starts new branch in State of Rajasthan then the eligibility criteria shall be same as per norms. In this matter relaxation shall be given only in minimum operation period of one year.
8. Empanelment of Private Hospitals which are already empanelled under RGHS and are applying for renewal :
  - (i) The hospitals which are already empanelled under RGHS and situated in Rajasthan shall be deemed to be approved only for the specialities which were approved earlier if the concerned hospital fulfils all the norms prescribed in the EOI for empanelment of private hospitals under RGHS and to the fact that hospital was not defaulter during the time of its empanelment and that there was no complaint pending against the hospital concerned.
  - (ii) For addition of any other speciality, the hospital shall apply afresh on RGHS portal as per procedure and the additional speciality may be added only after completion of all norms and inspection procedure. Addition in speciality for these hospitals shall be approved by the existing procedure under HBEC.
  - (iii) If the hospital was defaulter or the complaint was proved during the period of earlier empanelment under RGHS, then the hospital shall apply afresh as per procedure under RGHS and shall have to deposit application fees of Rs 10,000/- and performance guarantee of Rs 1.00 lakh only. The norms and procedure as per EOI shall be applicable for qualifying as approved hospitals under RGHS.



**B. Empanelment of Private Hospitals which are CGHS empanelled or NABH accredited or diagnostic centres / imaging centres which are CGHS empanelled or NABL accredited :**

1. (i) The hospitals which are CGHS empanelled / NABH accredited situated in Rajasthan, shall be deemed to be approved only for the specialities which are mentioned in scope of work under CGHS empanelment order or NABH accreditation certificate as the case may be.
- (ii) These hospitals shall deposit application fees of Rs 10,000/- and performance guarantee of Rs 1.00 lakh only and apply online with CGHS empanelment order or NABH accreditation certificate along with an affidavit to provide cashless medical facility as per provisions of RGHS. These hospitals shall be approved by PD, RGHS.
- (iii) For addition of any other speciality, the hospital shall apply afresh on RGHS portal as per procedure and the additional speciality may be added only after completing all norms and inspection procedure. Addition in speciality for these hospitals shall be approved by the existing procedure under HBEC.
2. (i) The hospitals which are CGHS empanelled / NABH accredited and situated in the cities nearby districts of Rajasthan i.e. Gandhi Nagar, Ahmedabad (Gujarat), Mathura, Agra (Uttar Pradesh), Gwalior, Ujjain, Ratlam (Madhya Pradesh) and Gurugram (Haryana) and also hospitals situated in New Delhi shall be deemed to be approved for the specialities which are mentioned in scope of work under CGHS empanelment order or NABH accreditation certificate.
- (ii) These hospitals shall deposit application fees of Rs 10,000/- without any performance guarantee and apply online with CGHS empanelment order or NABH accreditation certificate along with affidavit to provide cashless medical facility as per provisions of RGHS. These hospitals shall be approved by PD, RGHS.
- (iii) For addition of any other speciality, the hospital shall apply afresh on RGHS portal as per procedure and the additional speciality may be added only after completing all norms and inspection procedure. Addition in speciality for these hospitals shall be approved by the existing procedure under HBEC.

**Note:** NABH accreditation shall also include hospitals which are accredited by Joint Commission International (JCI), ACHS (Australia) or by any other accreditation body approved by International Society for Quality in Health Care (ISQua).



3. Empanelment of diagnostic centres / imaging centres which are CGHS empanelled or NABL accredited :

- (i) The diagnostic centres / imaging centres which are NABL accredited shall be deemed to be approved under RGHS for the scope of work under CGHS empanelment order or NABL accreditation certificate.
- (ii) These Centres shall deposit application fees of Rs 10,000/- and performance guarantee of Rs 1.00 lakh only and apply online with NABL accreditation certificate along with affidavit to provide cashless medical facility as per provisions of RGHS. These diagnostic centres / imaging centres shall be approved by PD, RGHS.
- (iii) For addition of any other scope of work, the diagnostic centres / imaging centres shall apply afresh on RGHS portal as per procedure and the additional scope of work may be added only after completing all norms and inspection procedure. Addition in scope of work for these diagnostic centres / imaging centres shall be approved by the existing procedure under HBEC.

**C. Private hospitals applying afresh for Empanelment situated outside Rajasthan :**

The hospitals with specialized treatment for which medical facilities are not available within Rajasthan can apply afresh. These hospitals shall deposit application fees of Rs 10,000/- without any performance guarantee. The norms and procedure as per EOI displayed on RGHS portal shall be applicable for qualifying as approved hospitals under RGHS. These hospitals shall be approved by the existing procedure under HBEC.

**D. Referral Hospitals under FD order dated 1-6-2022 :**

15 referral hospitals were allowed for treatment under RGHS vide FD order dated 1-6-2022. These referral hospitals are not providing cashless medical facilities under RGHS, therefore, these hospitals shall be deemed to be approved as Health Care Network Provider (HCNP) under RGHS and the claim of RGHS card holders shall be admissible on reimbursement module and payment shall be made as per RGHS package / rates.



**E. CGHS empanelled hospitals outside Rajasthan where Office of State Government is situated :**

In case where the office of State Government is situated outside the Rajasthan State, the employees of the State Government posted out-side Rajasthan shall be allowed to take treatment in the CGHS empanelled hospitals in that City and that CGHS empanelled hospital shall be deemed to be treated as approved as Health Care Network Provider (HCNP) under RGHS and the claim of RGHS card holders shall be admissible on reimbursement module and payment shall be made as per RGHS rates.

By order of the Governor,




**(Naresh Kumar Thakral)**  
Secretary, Finance (Budget)

Copy forwarded to the: -

1. Secretary to Hon'ble Governor.
2. ACS to Hon'ble Chief Minister.
3. Special Assistant to Hon'ble Dy. Chief Minister (Finance Minister)
3. All Special Assistants / Private Secretaries to Hon'ble Ministers / State Ministers.
4. All Additional Chief Secretaries/ Principal Secretaries/Secretaries/Special Secretaries to the Government.
5. Sr. DS to Chief Secretary.
6. Accountant General Rajasthan, Jaipur
7. All Sections of the Secretariat.
8. All Heads of the Departments.
9. Director, Treasuries & Accounts, Rajasthan, Jaipur
10. Director, Information and Public Relations, Rajasthan, Jaipur
11. Chief Executive Officer, Rajasthan State Health Assurance Agency
12. Deputy Director (Statistics) Chief Ministers' Office
13. All Treasury Officers.
14. Administrative Reforms (Gr. 7) Department
15. Vidhi Rachana Sangthan, for Hindi translation.
16. Technical Director, Finance Department (Computer Cell).
17. Guard File.

Copy also to the -

1. Principal Secretary, Rajasthan Legislative Assembly, Jaipur
2. Registrar General, Rajasthan High Court, Jodhpur / Jaipur.
3. Secretary, Rajasthan Public Service Commission, Ajmer.
4. Secretary, Lokayukta Sachivalaya, Jaipur.



**(S.Z. Shahid)**

Joint Secretary-II, FD (Rules)

(RSR - 8 / 2024)

## **Annexure A**

### **Area-wise categories for empanelment of Non-NABH / Non-CGHS Hospitals**


| <b>District</b>       | <b>Area Category 1</b> | <b>Area Category 2</b>          | <b>Area Category 3</b>    | <b>Area Category 4</b>   |
|-----------------------|------------------------|---------------------------------|---------------------------|--|
| 1. Ajmer              | --                     | <b>Municipal limit of Ajmer</b> | Kishangarh                | Arai/Pushkar / Roopangarh / Pisangan / Nasirabad   |
| 2. Alwar              | --                     | Alwar                           | --                        | Govindgarh / Lachhmangarh/ Mala Khera / Ramgarh/Rajgarh Thanagazi / Kathumar / Reni / Tehla Pratapgarrh / Naugawan   |
| 3. Anupgarh           | --                     | --                              | --                        | Anupgarh / Raisinghnagar / Shri Vijaynagar / Gharsana / Rawla  |
| 4. Balotara           | --                     | --                              | --                        | Balotra / Pachpadra / Baytoo / Gida / Siwana / Samdari / Sindhari / Kalyanpur  |
| 5. Banswara           | --                     | --                              | Banswara                  | Garhi / Abapura / Kushalgarh / Bagidora / Gangar / Talai / Ghatol / Ganora / Sajjangarh / Anandpuri / Chhotisarwan / Arthuna   |
| 6. Baran              | --                     | --                              | Baran                     | Mangrol / Shahbad / Kishanganj / Chhabra / Chhipabarod / Atru / Anta   |
| 7. Barmer             | --                     | --                              | Barmer                    | Ramsar / Gudamalani / Chohtan / Sheo / Gadra Road / Sedwa / Dhorimana / Nokhra / Barmer Rural Dhanau / Batadu  |
| 8. Beawar             | ---                    | --                              | Beawar                    | Bijainagar / Tatgarh / Masuda / Badnor / Jaitaran / Raipur   |
| 9. Bharatpur          | --                     | Bharatpur                       | Nadbai                    | Bayana / Weir / Rupbas / Uchchain / Bhusawar / Rudawal   |
| 10. Bhilwara          | --                     | Bhilwara                        | --                        | Mandal / Raipur / Sahara / Hurda / Asind / Karera / Hamirgarh / Mandalgarh / Bijolia   |
| 11. Bikaner           | --                     | Bikaner                         | Nokha                     | Kolayat / Dungargarh / Lunkaransar / Poogal / Bajju / Jasrasar / Chhattargarh / Khajuwala / Hadan  |
| 12. Bundi             | --                     | --                              | Bundi                     | Keshoraipatan / Indragarh / Nainwa / Hindoli / Talera / Raithal  |
| 13. Chittorgarh       | --                     | --                              | Chittorgarh               | Gangrar / Begun / Rawatbhata / Kapasan / Rashmi / Nimbahera / Bhadesar / Bari Sadri / Dungla / Bhupalsagar / Bassi   |
| 14. Churu             | --                     | --                              | Rajgarh / Churu           | Sujangarh / Sardarshahar / Ratangarh / Taranagar / Bidasar / Bhanipura / Siddhmukh / Rajdalesar  |
| 15. Dausa             | --                     | Dausa                           | Lalsot / Mahwa / Baswa    | Lawan / Sikrai / Nangal / Rajawatan / Ramgarh / Pachwara / Mandawar / Bahrawanda / Baijupara / Sainthal / Nirjharana / Bandikui / Rahuwas / Kundal / Bhandarej / Paparda |
| 16. Deedwana Kuchaman | --                     | Didwana Kuchaman City           | Makrana / Ladnu Parbatsar | Nawa / Maulasar / Chhoti Khatu   |

|                      |  |                             |   |  |
|----------------------|--|-----------------------------|---|--|
| 17. Deeg             | --   | --                          | --                                      | Deeg / Kumher / Nagar / Kaman / Pahari / Sikri / Rarah / Jurhara / Janoothar   |
| 18. Dholpur          | --   | --                          | --                                      | Dholpur / Saipau / Rajakhera / Bari / Baseri / Sarmathura / Mania / Basai / Nawab  |
| 19. Dudu             | --   | --                          | --                                      | Dudu / Phagi / Mauzmabad   |
| 20. Dungarpur        | --   | --                          | Dungarpur / Sangwara                    | Simalwara / Jhonthari / Aspur / Chikhali / Galiyakot / Bichhiwara / Sabla / Dovra / Paldewal / Gamri / Ahara / Jhothari / Pal      |
| 21. Gangapur City    | --   | --                          | Gangapur City                           | Todabhim / Nadoti / Talawada / Bamanwas / Wazirpur / Barnala   |
| 22. Hanumangarh      | --   | --                          | Hanumangarh / Bhadra / Nohar / Rawatsar | Pilibanga / Tibbi / Pallu / Sangria  |
| 23. Jaipur           | Municipal limit of Jaipur some portion of Sanganer, Amer and Kalwar included in Jaipur | --                          | --                                      | --   |
| 24. Jaipur (Rural)   | --   | Chomu Sanganer Amber Kalwar | Shahpura / Bassi Chaksu                 | Kotkhawda / Kishangarh Renwal / Phulera / Jamwa Ramgarh / Jobner / Andhi / Toonga / Madhorajpura / Rampura Dabri / Jalsoo          |
| 25. Jaisalmer        | --   | --                          | Jaisalmer                               | Fatehgarh / Pokhran / Bhaniyana / Phalsund / Ramgarh / Sam   |
| 26. Jalore           | --   | --                          | Jalore                                  | Ahore / Sayala / Bhinmal / Jaswantpura / Bhadrarajun   |
| 27. Jhalawar         | --   | --                          | Jhalrapatan                             | Aklara / Panchpahar / Pirawa / Khanpur / Manohar Thana / Gangdhar / Asnawar / Bakani / Sunel / Raipur / Dag                        |
| 28. Jhunjhunu        | --   | Jhunjhunu Chirawa           | Nawalgarh / Pilani                      | Buhana/ Malsisar / Surajgarh / Mandawa / Gudhagorji / Bissau   |
| 29. Jodhpur          | --   | Municipal limit of Jodhpur  | -                                       | -  |
| 30. Jodhpur (Rural)  | --   | --                          | --                                      | Luni / Shergarh / Bilara / Bhopalgarh/ Osian / Tinwari / Balesar / Baori / Piparcity / Jhanwar / Chamu / Sekhala / Kudi Bhagtasani |
| 31. Karauli          | --   | --                          | Karauli                                 | Hindaun / Masalpur / Mandrayal / Sapotra / Suroth / Shri Mahaveer Ji   |
| 32. Kekri            | --   | --                          | --                                      | Kekri / Bhinai / Sanver / Sarwar / Tantoti / Todaraisingh  |
| 33. Khairthal Tijara | --   | --                          | Tijara / Kishangarh bas                 | Khairthal / Kotkasim / Mundawar / Tapukara / Harsoli   |
| 34. Kota             | --   | Kota Ladpura                | --                                      | Digod / Piplda / Ramganj Mandi / Sangod / Kanwas   |

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|                      |    |                                    |                                 |   |
|----------------------|----|------------------------------------|---------------------------------|---|
| 35. Kotputali Behror | -- | Kotputli /<br>Neemrana /<br>Behror | --                              | Viratnagar / Pawta / Bansur /<br>Narayanpur / Mandhan   |
| 36. Neem Ka Thana    | -- | --                                 | Neem Ka Thana /<br>Sri Madhopur | Khetri / Patan / Udaipurwati  |
| 37. Nagaur           | -- | --                                 | Nagaur / Jayal                  | Mundwa / Khinvsar / Merta City /<br>Degana / Riyan / Bari / Deh / Sanjoo  |
| 38. Pali             | -- | --                                 | Pali / Sumerpur                 | Rohat / Bali / Desuri / Sojat / Marwar<br>Junction / Rani   |
| 39. Phalodi          | -- | --                                 | --                              | Phalodi / Lohawat / Bap / Setrawa /<br>Bapini / Aau / Dechu / Ghantiyali  |
| 40. Pratapgarh       | -- | --                                 | Pratapgarh                      | Arnod / Peepal Khoont / Dhariyawad<br>Chhoti Sadri / Suhagpura / Dalot  |
| 41. Rajsamand        | -- | --                                 | Rajsamand                       | Kumbhalgarh / Garhbor / Amet /<br>Nathdwara / Khamnor / Railmagra /<br>Bhim / Devgarh / Kumariya / Delwara /<br>Sardargarh  |
| 42. Salumber         | -- | --                                 | --                              | Salumber / Sarada / Semari /<br>Lasadiya / Jhallara   |
| 43. Sanchor          | -- | --                                 | --                              | Sanchore / Bagoda / Raniwara /<br>Chitalwana  |
| 44. Sawai Madhopur   | -- | --                                 | Sawai Madhopur                  | Chauth Ka Barawara / Malarna /<br>Dungar / Bonli / Mitrapura / Khandar  |
| 45. Shahpura         | -- | --                                 | --                              | Shahpura / Banera / Jahajpur / Kotri /<br>Phooliya Kala / Kachhola  |
| 46. Sikar            | -- | Sikar<br>Reengus                   | Fatehpur                        | Dataramgarh / Khandela /<br>Lakshmangarh / Dhod / Ramgarh<br>Shekhawati / Sikar Rural / Nechhwa   |
| 47. Sirohi           | -- | --                                 | --                              | Sirohi / Abu Road / Sheoganj /<br>Reodar / Pindwara / Deldar  |
| 48. Sri Ganganagar   | -- | Sri Ganganagar                     | --                              | Suratgarh / ShadulShahar / Shri<br>Karanpur / Padampur / Gajsinghpur  |
| 49. Tonk             | -- | --                                 | Tonk                            | Niwai / Uniara / Peeplu / Deoli / Duni /<br>Malpura / Nagar Fort / Aligarh  |
| 50. Udaipur          | -- | Municipal Area<br>of Udaipur       | --                              | Girwa / Gogunda / Valabhnagar /<br>Mavli / Kherwara / Rishabhdeo /<br>Jhadol / Kotra / Badgaon / Bhindar /<br>Kanor / Kurabad / Nayagaon / Sayra /<br>Barapal / Phalasiya / Ghasa |

Note: The new Tehsil where financial approval has not been received, after financial approval or left out Tehsil where no hospital is empanelled under RGHS, shall be categorised under Area No. 4 if not otherwise mentioned in future.

  
 ( एस. जेड, साहिब )  
 संयुक्त शासन सचिव-II

**GOVERNMENT OF RAJASTHAN  
FINANCE DEPARTMENT  
(RULES DIVISION)**

No. F. 6(4)FD/Rules/2024

Jaipur, dated:

11 SEP 2024

**ORDER**

**Sub: Policy and procedure for change of name, location and infrastructure of an approved hospital under Rajasthan Government Health Scheme.**

Vide Finance Department orders No. F.6(2)FD/Rules/2020 Pt. II dated 27-2-2024 policy and process for empanelment of private hospitals, diagnostic centres / imaging centres under Rajasthan Government Health Scheme were issued. Finance Department is receiving references for change of name, location and infrastructure of an approved hospital under Rajasthan Government Health Scheme, therefore, following policy and procedure is laid down :

**A. CHANGE OF NAME OF EMPANELLED HOSPITAL :**

**1. Procedure for change in Name/ Legal Identity under same ownership :**

(i) Already empanelled hospital under RGHS, can apply for the name change through RGHS portal along with relevant documents (such as legal identity/ resolution, registration order issued by local/state authority etc.) and upload all the mandatory documents with changed name as required by Finance Department order No. F.6(2)FD/Rules/2020 Pt. II dated 27-2-2024 (as amended time to time) with an application fees of Rs 10,000/-.

(ii) If the documents are found satisfactory; RGHS shall issue approval with new name.

(iii) The effective date of issue of order shall be the date of approval from the competent authority and the validity of empanelment shall remain the same as that of the previous order.

(iv) The provisions shall not be applicable to the requests submitted to RGHS post expiry of period of empanelment of hospitals.

(v) Fresh MOA shall be executed between CEO, RSHAA and the concerned hospital after the process of change of name of the hospital is completed.

**2. Procedure for change of name of the approved hospitals which are approved under RGHS on the basis of NABH accreditation / CGHS empanelment :**

(i) Those hospitals which are empanelled under RGHS on the basis of NABH accreditation / CGHS empanelment and apply for change of name of the approved hospitals, have to submit the new NABH accreditation certificate / CGHS empanelled certificate on RGHS portal for change in name as per NABH accreditation / CGHS empanelment only for the scope of work as mentioned in these accreditation / empanelment certificate without any application fees and RGHS shall issue approval with new name.

(ii) The effective date of issue of order shall be the date of approval from the competent authority and the validity of empanelment shall remain the same as that of the previous order.

(iii) The provisions shall not be applicable to the requests submitted to RGHS post expiry of period of empanelment of hospitals. In this case the empanelled hospitals will be required to apply afresh and request for the change in name shall not be considered.

(iv) Fresh MOA shall be executed between CEO, RSHAA and the concerned hospital after the process of change of name of the hospital is completed.

**3. Procedure for name change in case of Acquisition, Merger, De-Merger, Take-over, Amalgamation and Purchase / Selling of empanelled hospital**

(i) On completion of acquisition, amalgamation or merger, the original empanelled hospital/ business entity shall inform RGHS with respect to change in name/ legal status within 30 days' time and shall discontinue all claims related to RGHS empanelment. However, the treatment of the admitted patients shall be continued in this period.

(ii) The new firm/ company/ entity acquiring the empanelled hospital or merging with the accredited/ certified empanelled hospital, desires to continue RGHS approval of the empanelled hospital; the new top management shall submit online application on RGHS portal alongwith following documents and the declaration (Appendix - A) within 30 days:

- a. Copy of document/ agreement specifying the nature and mode (Acquisition, Merger, De-Merger, Take over, Amalgamation and Purchase / Selling of empanelled hospital) of change in new empanelled hospital Document citing the current Legal status of the empanelled hospital and post change.
- b. Order of registration/ Incorporation or Memorandum and Articles of Association of the new empanelled hospital. (As Applicable).
- c. Copy of undertaking by Authorised Signatory specifying that the new empanelled hospital shall accept all liabilities arising out of the activities of the existing empanelled hospital/ entity.
- d. Registration order with the local/state authority with changed name.
- e. Application Fee of Rs 10,000/-
- f. all the mandatory documents with changed name as required by Finance Department order No. F.6(2)FD/Rules/2020 Pt. II dated 27-2-2024 (as amended time to time)

(iii) If the documents are found satisfactory after their scrutiny and verification, RGHS shall issue approval with new name.

(iv) The effective date of issue of order shall be the date of approval from the competent authority and the validity of empanelment shall remain the same as that of the previous order.

(v) The provisions shall not be applicable to the requests submitted to RGHS post expiry of period of empanelment of hospitals.

(vi) Fresh MOA shall be executed between CEO, RSHAA and the concerned hospital after the process of change of name of the hospital is completed.

(vii) If the new firm/ company/ entity fails to submit application within prescribed time the empanelment status of the empanelled hospital shall be withdrawn and empanelled hospital file shall be closed by RGHS. If the new firm/ company/ entity desires to get their empanelled hospital to be empanelled under RGHS; they may apply afresh. In such cases, PD, RGHS shall process the application as a fresh application.

(viii) The new entity shall be responsible for clearing all the applicable and outstanding dues of RGHS, if any.

**4. In case when empanelled hospital is closed or partnership with the empanelled hospital is dissolved**

In case it comes into notice of RGHS that empanelled hospital is closed or partnership with the empanelled hospital is dissolved, RGHS will have right to terminate the agreement in the name of the hospital shall be deleted from empanelment list of RGHS. Termination shall not relive the hospital or their heirs and legal representative from the liability in respect of the service provided by hospital during the period then the agreement was in-force.

**B CHANGE OF LOCATION OF THE HOSPITAL :**

**1. Change of location of the approved hospitals which are approved under RGHS on the basis of NABH accreditation / CGHS empanelment :**

(i) Those hospitals which are empanelled under RGHS on the basis of NABH accreditation / CGHS empanelment and apply for change of location of the approved hospitals, have to submit the new NABH accreditation certificate / CGHS empanelled certificate on RGHS portal for change in location as per NABH accreditation / CGHS empanelment only for the scope of work as mentioned in these accreditation / empanelment certificate without any application fees and RGHS shall issue approval with new location.

(ii) The effective date of issue of order shall be the date of approval from the competent authority and the validity of empanelment shall remain the same as that of the previous order.

(iii) The provisions shall not be applicable to the requests submitted to RGHS post expiry of period of empanelment of hospitals. In this case the empanelled hospitals will be required to apply afresh and request for the change in name shall not be considered.

(iv) Fresh MOA shall be executed between CEO, RSHAA and the concerned hospital after the process of change of location of the hospital is completed.

**2. Procedure for change of location of the approved hospitals which are non-NABH accredited / non-CGHS hospitals :**

(i) If an empanelled hospital desires to change its location, it may apply to RGHS about the location change through RGHS portal along with all the mandatory documents as required by Finance Department order No. F.6(2)FD/Rules/2020 Pt. II dated 27-2-2024 (as amended time to time) with an application fees of Rs 10,000/-

(ii) The existing procedure for scrutiny of the proposal as prescribed in Finance Department order No. F.6(2)FD/Rules/2020 Pt. II dated 27-2-2024 (as amended time to time) shall be applicable. If after inspection documents are found satisfactory, after their scrutiny and verification, RGHS shall issue approval of new location.

(iii) The effective date of issue of order shall be the date of approval from the competent authority and the validity of empanelment shall remain the same as that of the previous order.

(iv) Fresh MOA shall be executed between CEO, RSHAA and the concerned hospital after the process of change of location of the hospital is completed.

(v) Empanelled hospital shall not claim to be RGHS empanelment order in the new location and shall not use RGHS mark with the new location till the new location is approved by RGHS.

(vi) The provisions shall not be applicable to the requests submitted to RGHS post expiry of period of empanelment of hospitals. In this case the empanelled

hospitals will be required to apply afresh and request for the change in location shall not be considered

**C. ACTION PLAN AND TIME-LINE FOR PHASING OUT THE EARLIER NAME AND LOCATION :**

For point No. 1 to 3 of A and B, the empanelled hospital shall also submit to RGHS the action plan and timeline for phasing out the earlier name from all its printed and public display material (including but not limited to, website, hoardings, all stationery, patient formats, visiting cards, envelopes, letterheads, writing pads, prescription pads, calendars and other marketing material etc.), advertising and other promotional material.

**D. THE CHANGE OF INFRASTRUCTURE, SPECIALISTS AND OTHERS OF THE EMPANELLED HOSPITAL :**

For any change in the existing infrastructure, specialist, machines and others, the concerned competent authority of the empanelled hospital shall apply directly to CEO, RSHAA alongwith relevant documents. CEO, RSHAA after inspection and examination shall take a decision for any change as requested by the concerned hospital. PD, RGHS should make the necessary action / amendments after the decision of CEO, RSHAA.

By order of the Governor,

(Debasish Prusty)

Secretary, Finance (Budget)

Copy forwarded to the:-

1. Secretary to Hon'ble Governor.
2. ACS to Hon'ble Chief Minister.
3. Special Assistant to Hon'ble Dy. Chief Minister (Finance Minister)
4. All Special Assistants / Private Secretaries to Hon'ble Ministers / State Ministers.
5. All Additional Chief Secretaries/ Principal Secretaries/Secretaries/Special Secretaries to the Government.
6. Joint Secretary to Chief Secretary.
7. Accountant General Rajasthan, Jaipur
8. All Sections of the Secretariat.
9. All Heads of the Departments.
10. Director, Treasuries & Accounts, Rajasthan, Jaipur
11. Director, Information and Public Relations, Rajasthan, Jaipur
12. Chief Executive Officer, Rajasthan State Health Assurance Agency
13. Deputy Director (Statistics) Chief Ministers' Office
14. All Treasury Officers.
15. Administrative Reforms (Gr. 7) Department
16. Vidhi Rachana Sangthan, for Hindi translation.
17. Technical Director, Finance Department (Computer Cell).
18. Guard File.

Copy also to the -

1. Principal Secretary, Rajasthan Legislative Assembly, Jaipur
2. Registrar General, Rajasthan High Court, Jodhpur / Jaipur.
3. Secretary, Rajasthan Public Service Commission, Ajmer.
4. Secretary, Lokayukta Sachivalaya, Jaipur.

(S.Z. Shahid)

Joint Secretary-II, FD (Rules)

(RSR - 19 / 2024)

**DECLARATION**

Note: The declaration is to be printed on a Stamp Paper of Rs. 100/- and uploaded on RGHS portal (physical copy shall be submitted to office of PD, RGHS)

|  |  |
|--|--|
| Name of the new empanelled hospital:   |  |
| Address of the new empanelled hospital:  |  |
| Order No. and date (as applicable) of empanelment of hospital  |  |
| Validity period of empanelled hospital   |  |
| Nature/ mode/ manner of the change in name and legal status of the empanelled hospital<br><br>(Acquisition, Merger, De-Merger, Take over, Amalgamation and Purchase /<br><br>Selling of empanelled hospital) |  |

I/We, \_\_\_\_\_ (name), \_\_\_\_\_ (Designation) /

Authorised Signatory of (.....name of new entity.....), having office at \_\_\_\_\_ (address) hereby confirm, agree and declare that:

1. There is no change in the scope of empanelment, key managerial and technical personnel, responsibilities, authorities, or any other specific changes affecting existing empanelment and functioning of the empanelled hospital post change of its name/ status.
2. I undertake to bear all the responsibilities and liabilities pertaining to existing empanelled hospital.
3. I undertake to accept responsibility for any complaints that RGHS is investigating with respect to the existing empanelled hospital.
4. I certify that there is no pending prosecution or litigation against the existing empanelled hospital before any Court or any other authority with respect of its empanelment and services.
5. I undertake to comply with and abide by all contractual, legal, financial and other obligations pertaining to the empanelment and services of the existing empanelled hospital.

*LO*  
21/10

6. I undertake to duly abide with and adhere to the Terms and Conditions for maintaining RGHS empanelment as specified in 'RGHS-MOA'.
7. I ensure that there have been no changes other than the changes indicated above.
8. I ensure that RGHS shall be duly notified in case of subsequent change of status and composition of the management of the Entity, if any.
9. I declare and undertake that all the information given in this Form are true, updated and correct and no information has been withheld or concealed in this respect.
10. I acknowledge that in case any information provided here is found to be false, incomplete or misleading, RGHS shall reserve the right to reject the application and/or take appropriate legal action against the entity.
11. I certify and declare that I am authorised and competent to verify and sign this undertaking/ declaration on behalf of (.....name of new entity.....).

Name & Designation of Top Management

.....

Signature & Date.....

LO  
21/10