



Rajasthan Government Health Scheme

IPD Pre-Authorization Guidelines under Transaction Management System (TMS)

- Login through SSO ID on RGHS Portal.
- Click on TMS Module.
- Fill in the Details in Beneficiary Identification System (BIS).
- Click on 'Pre-Authorization Request Form' on Quick links on left side Menu Bar.
- Search using TID Number or Registered Mobile No.
- RGHS Card details viz., Card No., Card limit. Current Balance will be auto populated and will be displayed on the screen.
- Go for Package Selection process as per the given option:-

Following will be Displayed on the Screen	
If chosen 'Conservative Treatment' in IPD under BIS	If chosen 'Surgical' in IPD under BIS
A. RGHS Card details: Auto populated	A. RGHS Card details: Auto populated
B. Package Selection: Fill in parameters: <ul style="list-style-type: none">○ Was Doctor consulted○ Type of ICU○ Type of Ward○ Is ICU Required	B. Package Selection: Select option Oncology: If YES then Fill in: <ul style="list-style-type: none">○ Surgery grade○ Procedure/Description of Surgery○ Details of Anesthesia if given○ Room category
C. Search Package: Code: Only selected procedures will be applicable & shown here (all investigations have been included)	D. Search Package: Oncology: If NO then fill in: <ul style="list-style-type: none">○ Select Specialty○ Search Package by Code/ Name
E. Package Details: Package code/ name/Rate will be displayed	E. Package Details: Package code/ name/Rate will be displayed. Go for ADD/CHANGE package if required
F. Doctor Details: Fill in Name & Specialty	F. Doctor Details: Fill in Name & Specialty
G. Ensure package cost is less than the card limit/current balance	G. Ensure package cost is less than the card limit/current balance
H. Upload all mandatory & non mandatory documents	H. Upload all mandatory & non mandatory Documents.
I. Click on 'Submit & Send to TPA'	I. Click on 'Submit & Send to TPA'

- **Auto Approval for IPD Pre Authorization will be 12 hrs. from the time of Patient Admission.**