



RGHS Transaction Management System (TMS) for Conservative Treatment in Extended Stay + TID Conversion + Medicine Line-Item Addition / Deletion Application User Guide for Hospitals

19th October 2023



SSO Login

- ❖ User shall login on <https://sso.rajasthan.gov.in> using any web browser, to access the TMS software in RGHS
- ❖ Following screen will be displayed. Enter user ID and password.
 - Username : Enter the SSOID on the displayed web address.
 - Password : Enter your password.
 - Captcha : Fill the captcha as shown on the screen.

Rajasthan Single Sign On v14.7
One Digital Identity for all Applications

English | हिन्दी

Login | Registration

Digital Identity (SSOID/ Username)

Password

5 4 2 4 4 5 Enter Captcha

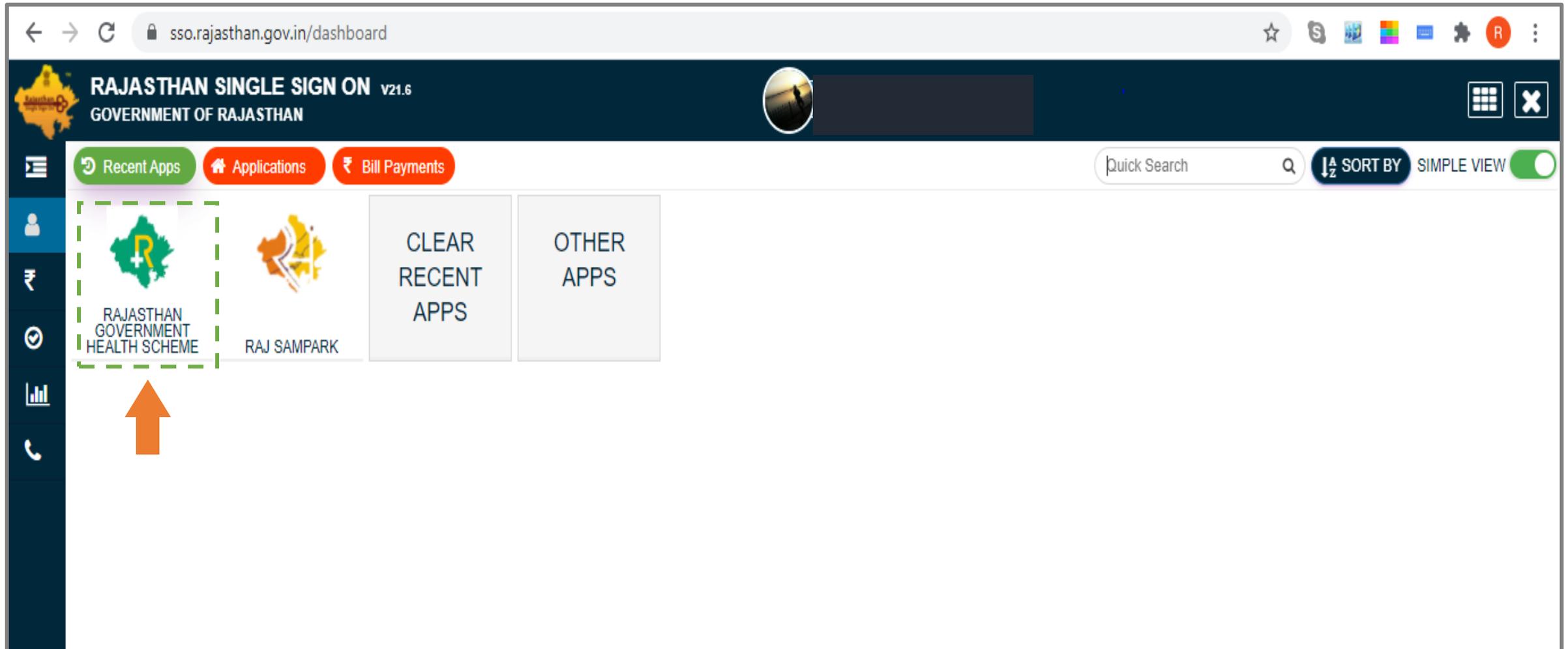
Login

I Forgot my Digital Identity (SSOID). [Click Here](#)

I Forgot my Password. [Click Here](#)

RGHS Icon Page

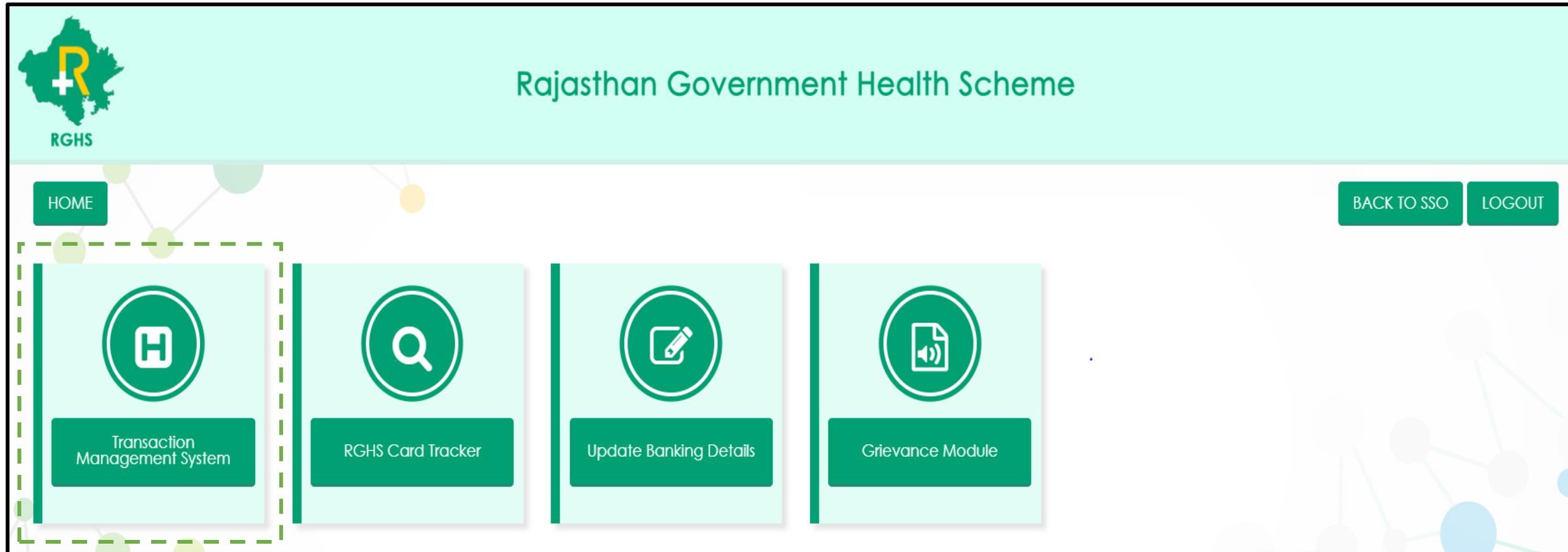
- ❖ **Link for RGHS (Icon):** RGHS icon will be displayed on SSO website which redirects user to TMS Screen



The screenshot displays the Rajasthan Single Sign On (SSO) dashboard. The browser address bar shows the URL `sso.rajasthan.gov.in/dashboard`. The dashboard header includes the Rajasthan State Emblem, the text "RAJASTHAN SINGLE SIGN ON v21.6 GOVERNMENT OF RAJASTHAN", a user profile picture, and a grid icon. Below the header, there are three tabs: "Recent Apps" (highlighted in green), "Applications", and "Bill Payments". A search bar labeled "Quick Search" and a "SORT BY" dropdown menu are also present. The main content area shows a grid of application icons. The "RAJASTHAN GOVERNMENT HEALTH SCHEME" icon, which features a green map of Rajasthan with a white 'R' and a plus sign, is highlighted with a dashed green border and an orange arrow pointing to it. Other icons include "RAJ SAMPARK" (a yellow and orange map of Rajasthan) and two buttons: "CLEAR RECENT APPS" and "OTHER APPS". A vertical sidebar on the left contains icons for a menu, user profile, currency (₹), a checkmark, a bar chart, and a phone.

Hospital Menu Page

❖ User shall click on the Transaction Management System icon to access the further menu.



TMS Sub-Modules Page

❖ The following sub-modules will be visible to hospitals under the TMS menu page.

Hospital Name

023 के अनुक्रम में मेडिकल मैनेजमेंट के लिए Higher Cost Medicines को चिन्हित कर TMS पोर्टल के जरिये ऑनलाइन अप्रुवल प्राप्त की जा सकेगी। इसकी कार्यवाही प्रक्रियाधीन है।

Pledging together for
IMPARTING BEST HEALTH SERVICES
to our Beneficiaries

HCNP

DIGITAL Health Care SYSTEM

PAYERS

BENEFICIARIES

Let's care together

Rajasthan Government Health Scheme

- Beneficiary Identification
- Pre Authorization Request
- Patient Admission
- Add or Change Packages
- Patient Discharge
- Patient Claim Submission
- Extended Stay Request
- FeedBack Form
- Transaction ID Tracker
- Transaction ID Tracker download

Step 1: Beneficiary Identification (1/2)

- ❖ User shall select "Admission Type" from the options given in dropdown menu
 - Normal : If the condition of the patient is normal, then select 'Normal' option.
 - Emergency: If the patient is brought under serious condition and requires immediate treatment, then select 'Emergency' option.

The screenshot displays the Rajasthan Government Health Scheme web portal. On the left is a vertical navigation menu with the following items: Beneficiary Identification (highlighted with a dashed box and an arrow pointing to the main content), Pre Authorization Request, Patient Admission, Add or Change Packages, Patient Discharge, Patient Claim Submission, Extended Stay Request, FeedBack Form, Transaction ID Tracker, and Transaction ID Tracker download. The main content area features a 'Beneficiary Identification' header. Below the header, there is an 'Admission Type' dropdown menu with a search icon and a 'SEARCH' button. The dropdown menu is open, showing the following options: Select (highlighted), Normal, and Emergency. The background of the main content area has a decorative network diagram with green and yellow nodes.

Step 1. Beneficiary Identification (2/2)

- ❖ If admission type is Identified as 'Normal', for Patient identification enter beneficiary RGHS card no. or Janaadhar ID/Enrolment No. and click on "Search" button to proceed further steps for admission process.

The screenshot displays the 'Beneficiary Identification' form within the Rajasthan Government Health Scheme portal. The left sidebar contains a navigation menu with the following items: Beneficiary Identification (highlighted with a dashed box and a black arrow), Pre Authorization Request, Patient Admission, Add or Change Packages, Patient Discharge, Patient Claim Submission, Extended Stay Request, FeedBack Form, Transaction ID Tracker, and Transaction ID Tracker download. The main form area has a green header 'Beneficiary Identification'. Below the header, there are two dropdown menus: 'Admission Type' (set to 'Normal') and 'Type of ID' (with a dropdown menu open showing options: 'Select', 'RGHS Card No', and 'Janaadhar/Enrollment ID'). A green 'SEARCH' button is located to the right of the 'Type of ID' dropdown. A dashed green box encloses the 'Type of ID' dropdown and the 'SEARCH' button, with an orange arrow pointing upwards towards the 'SEARCH' button.

Beneficiary Identification: Normal Admission Type

- ❖ After providing RGHS card details and clicking “Search” button all the details of RGHS family along with e-Card will be displayed.
- ❖ Select the patient through radio button from the displayed beneficiary details and select the Treatment Type (IPD/ Day care/OPD) from the drop-down menu.
- ❖ In case of IPD, hospital shall select ‘Treatment Type’ from the dropdown option given as ‘Conservative’ and ‘Surgical’ and click on Submit tab below.

The screenshot displays the 'Beneficiary Identification' section of the Rajasthan Government Health Scheme (RGHS) portal. The interface includes a search form, a table of beneficiary details, and a dropdown menu for selecting a treatment type.

Beneficiary Identification Form:

- Admission Type: Normal
- Type of ID: RGHS Card No
- RGHS Card No: 260420211218439760
- SEARCH button

RGHS Card Details:

- IPD Limit: As per the rule applicable
- Current IPD Balance: As per the rule applicable
- OPD Limit: 30000
- Current OPD Balance: 19528

Beneficiary Details Table:

ID No.	DOB	Gender	Relation	Select Patient	Mobile No.	Day Care/IPD/OPD	Applicable Disease for Day Care/Treatm
439760	01-01-1945	Male	Spouse	<input type="radio"/>	7014442842	Select	
439760	01-01-1958	Female	Self	<input checked="" type="radio"/>	9911221534	IPD	Select Conservative Surgical

Navigation Menu (Left Side):

- Beneficiary Identification
- Pre Authorization Request
- Patient Admission
- Add or Change Packages
- Patient Discharge
- Patient Claim Submission
- Extended Stay Request
- FeedBack Form
- Transaction ID Tracker
- Transaction ID Tracker download
- Payment Tracker
- Emergency Case Conversion

Buttons: VIEW E-CARD, SUBMIT

Beneficiary Identification: Emergency Admission Type

- ❖ If admission type is Identified as 'Emergency', Patient identification is not required.
- ❖ Hospital shall select 'Type of Emergency' from the dropdown and Fill the basic required information and click on Submit tab.
- ❖ Within 72 hours emergency admission needs to convert into 'Normal' Admission type

Rajasthan Government Health Scheme

Beneficiary Identification

Admission Type: Emergency

Type of Emergency: Coronary Artery Diseases (Angioplasty, Heart Attack, Heart Valve Surgery, Surgery of Aorta, Cardiomyopathy, CA)

Patient Details

Patient Name:

Patient Gender: Select

Type of MLC: Select

Navigation Menu:

- Beneficiary Identification
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SUBMIT

Normal Admission Type: Conservative Treatment TID

- ❖ For both the options (Normal and Emergency) a Unique TID (Transaction ID) will be generated which will be displayed in a Pop-Up Window as shown below:

VIEW E-CARD

RGHS Card Details

IPD Limit
As per the rule applicable

Current OPD Balance
As per the rule applicable

Please note your TID **2023081821565495**
Kindly save it for future reference.

OK

Order	Relation	Select Patient	Mobile No	Day Care/IPD/OPD	Applicable Disease for Day Care/Treatment Type	New Bo
1	Self	<input checked="" type="radio"/>	9911221534	IPD	Conservative	No
2	Spouse	<input type="radio"/>	8955232989	Select		No
3	Daughter	<input type="radio"/>	8955232989	Select		No
4	Son	<input type="radio"/>	8955232989	Select		No
5	Father	<input type="radio"/>	8955232989	Select		No
6	Mother	<input type="radio"/>	8764457727	Select		No

Step 2: Pre-Authorization Request (1/2)

- ❖ To Apply for Pre-Authorization Request, hospital shall select Search By 'Transaction Id' option and enter the TID generated for 'Conservative Treatment' and click on 'Search'
- ❖ Select treating Doctor Name from the dropdown, For Govt. Hospitals and where doctor name is not registered select 'Other' option and Enter Doctor name manually
- ❖ Select 'Yes' If ICU is required and Type of ICU accordingly

Rajasthan Government Health Scheme

Pre Authorization Form

Search By: Transaction Id (dropdown) | Transaction Id: 2023081821565495 | SEARCH

RGHS Card Details

RGHS Card No.: 230420211225116406 | RGHS Card Limit: As per the rule applicable | Current Balance: As per the rule applicable

Employee Category and Treatment Details

Select Doctor: Other (dropdown) | If Other Doctor: Dr. XYZ | Category of Employee: GRADE C | Type of Ward: General Ward (dropdown)

Is ICU Required: Yes (dropdown) | Type of ICU: ICU With Ventilator (dropdown)

Navigation sidebar: Beneficiary Identification, Pre Authorization Request, Patient Admission, Add or Change Packages, Patient Discharge, Patient Claim Submission, Extended Stay Request, FeedBack Form, Transaction ID Tracker, Transaction ID Tracker download, Payment Tracker, Emergency Case Conversion

Step 2: Pre-Authorization Request (2/2)

- ❖ Scroll down to Medical Management Package Details and Select Specialty of the Treating Doctor
- ❖ Package codes will be shown accordingly for the addition
- ❖ Upload Mandatory and Non-Mandatory Documents
- ❖ Click on 'Submit & Send to TPA' for the approval.



Rajasthan Government Health Scheme

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Medical Management Package Details

GASTROENTEROLOGY Acute severe ulcerative colitis(CM-0020) **ADD PACKAGE**

Package Code	Package Name	Package Rate (Rs.)	Length of Stay (In days)	Total Amount(Rs.)	Remove
CM-0020	Acute severe ulcerative colitis	4167	2	8334	
Total				8334	

Conservative Package Details

Search Package by **SEARCH PACKAGE**

Package Code	Package Name	Package Rate (Rs.)	GST(%)	GST Amount	Total Amount(Rs.)	Number of Units	Delete Record
Total							

Upload Documents

Mandatory Documents(*.pdf allowed, file size limit 300 kb) **+**

Non-Mandatory Documents(*.pdf allowed, file size limit 300 kb) **+**

SUBMIT & SEND TO TPA

Step 3: Patient Admission

- ❖ After Pre-Auth approval, Patient admission is required
- ❖ Click on 'Patient Admission' in TMS menu and select 'Date of Admission' and 'Time of Admission'
- ❖ Click on 'SUBMIT' tab below to confirm the admission process
- ❖ A pop-up will appear on the screen with the Admission No., Save the Admission no. for future reference and click on 'OK' to proceed further

The screenshot shows the Rajasthan Government Health Scheme TMS interface. The left sidebar contains a menu with the following items: Beneficiary Identification, Pre Authorization Request, Patient Admission (highlighted with a dashed box and an arrow), Add or Change Packages, Patient Discharge, Patient Claim Submission, Extended Stay Request, FeedBack Form, Transaction ID Tracker, Transaction ID Tracker download, Payment Tracker, Emergency Case Conversion, and Query Panel. The main content area displays the 'Patient Admission' form. A pop-up window is overlaid on the form, displaying a green checkmark and the text: 'Please note your Admission No. 2023180814334'. Below the text is an 'OK' button. The form fields include: Patient Name (Chaina Ram), Gender (Male), Blood Group, Date of PreAuth Approval (18-08-2023), Date of Admission (18-08-2023), and Time of Admission (07:43 PM). A 'SUBMIT' button is visible at the bottom right of the form.

Step 4: Stay Extension Page (1/2)

- ❖ Hospital shall initiate the process of Extended Stay Request in case of '**Conservative Treatment**' and If Patient is admitted in '**ICU**' only
- ❖ For Extended Stay, Request should be raised on the **second last day** of the duration of the package selected for Medical Management. **i.e.** If package duration is allowed for maximum 5 days, then extended stay request should be submitted on the 4th day of the admission.

The screenshot displays the 'Extended Stay Request' page. On the left is a navigation menu for the Rajasthan Government Health Scheme, with 'Extended Stay Request' highlighted. The main content area is divided into three sections:

- Extended Stay Request:** A search bar with 'Transaction Id' selected and the value '2023081821565495'. A 'SEARCH' button is present.
- Patient Details:** A form with the following fields:
 - Patient Name: Rajesh Kumar
 - RGHS Card No.: 230420211225116406
 - Date of Admission: 19-08-2023
 - Speciality: NEUROLOGY
 - Category: GRADE C
 - ICU Type: ICU_WITH_VENTILATOR
 - Package Code: CM-0110
 - Package Name: Autoimmune encephalitis
 - Treatment Summary: 0
- Fill Treatment Summary:** A section with the instruction 'Please fill the treatment summary before creating the extended stay request.' and a 'FILL TREATMENT SUMMARY' button.

Step 4: Stay Extension Page (2/2)

- ❖ Select Extended Stay Request from the TMS menu, Search by 'Transaction Id' and Enter 'TID' to initiate the request
- ❖ Click on the Hyperlink 'Treatment Summary' visible in blue color or 'Fill Treatment Summary' of the Patient
- ❖ System will re-direct the page to new browser to fill the 'Treatment Summary'
- ❖ The selected package cost and the medicine amount entered in Treatment Summary will be considered as provisional running bill for the treatment

Rajasthan Government Health Scheme

Extended Stay Request

Search by: Transaction Id (dropdown) | Transaction Id: 2023081821565495 | SEARCH

Patient Details

Patient Name: Rajesh Kumar	RGHS Card No.: 230420211225116406	Date of Admission: 19-08-2023
Speciality: NEUROLOGY	Category: GRADE C	ICU Type: ICU_WITH_VENTILATOR
Package Code: CM-0110	Package Name: Autoimmune encephalitis	Treatment Summary (highlighted)

Fill Treatment Summary

Please fill the treatment summary before creating the extended stay request.

FILL TREATMENT SUMMARY (highlighted)

Left sidebar menu items: Beneficiary Identification, Pre Authorization Request, Patient Admission, Add or Change Packages, Patient Discharge, Patient Claim Submission, Extended Stay Request (highlighted), FeedBack Form, Transaction ID Tracker, Transaction ID Tracker download, Payment Tracker, Emergency Case Conversion

Step 4: Treatment Summary Page (1/3)

- ❖ On the Treatment Summary page, RGHS Card Details of the Patient, Selected Medical Management and Investigation package codes and other Pre-Auth Details are available on the first four section on the screen.

Rajasthan Government Health Scheme

- Beneficiary Identification
- Pre Authorization Request
- Patient Admission
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- Patient Claim Submission
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- Transaction ID Tracker download
- Payment Tracker
- Emergency Case Conversion
- Query Panel
- Fund Enhancement Request
- OPD Details
- Unlisted Package
- Lower TDS Certificate

RGHS Card Details

Patient RGHS Card No: 100420211024172588

RGHS Card Limit: As per the rule applicable

Current Balance: As per the rule applicable

Pre Auth Details

Was a doctor consulted? Yes

Category of Employee: GRADE C

Type of Ward: General Ward

Is ICU Required: Yes

Type of ICU: ICU With Ventilator

Medical Management Package Details

Speciality Name	Package ID	Package Code	Package Name	Package Rate (Rs.)	Length of Stay (In days)	Total Amount(Rs.)
CARDIOLOGY	1	CM-0001	Atrial Fibrillation	4167	5	20835
Total						20835

Pre-Auth Package Details

Package Code	Package Name	Package Rate (Rs.)	GST(%)	GST Amount	Total Amount(Rs.)	Number of Units
1240	Ultrasonic Therapy	81	0	0	81	1
1241	Shortwave Diathermy (SWD)	81	0	0	81	1
Total		162			162	

Step 4: Treatment Summary Page (2/3)

- ❖ Hospitals are allowed to add relevant Investigation Packages used during the treatment of the Patient
- ❖ Click on 'Upload Documents for Extended Stay' and upload all mandatory documents for the Extended Stay Request
- ❖ Add all the required details for medicines used during the treatment
- ❖ System will auto-adjust the amount @ INR 1000 per day at the time of final claim submission from total medicine amount (as per the LoS taken in extended stay)
- ❖ Click on 'Submit' tab to complete the treatment summary page

Rajasthan Government Health Scheme

Beneficiary Identification
Pre Authorization Request
Patient Admission
Add or Change Packages
Patient Discharge
Patient Claim Submission
Extended Stay Request
TID Conversion Form
FeedBack Form
Transaction ID Tracker
Transaction ID Tracker download
Payment Tracker

Package Code	Package Name	Package Rate (Rs.)	GST(%)	GST Amount	Total Amount(Rs.)	Number of Units	Remove
Total		0			0		

+ ADD PACKAGE

Upload Documents for Extended Stay

Mandatory Documents(*.pdf allowed, file size limit 1MB) **+**

Kindly submit complete details of all medicine used during treatment. Accordingly package wise amount for medicine will be deducted.

Medicine Name	Medicine Type	Unit Price	Quantity	Amount	Discount	Total Amount	Action
	Ethical						

Total Medicine Amount: 0

+ ADD MEDICINE

Total Amount: 21530.00

SUBMIT **CLOSE**

Step 4: Treatment Summary Page (3/3)

- ❖ Click on 'SUBMIT' tab to save the Treatment Summary Details for the Extended Stay Request
- ❖ A pop-up message will appear on the screen showing the confirmation "Treatment Summary Details has been saved successfully"
- ❖ Treatment Summary will be freeze, once the request created for Extended Stay. Click on 'OK' to proceed further

The screenshot displays the 'Treatment Summary Page (3/3)' for the Rajasthan Government Health Scheme. The page features a dark green sidebar on the left with navigation options: Beneficiary Identification, Pre Authorization Request, Patient Admission, Add or Change Packages, Patient Discharge, Patient Claim Submission, Extended Stay Request, TID Conversion Form, FeedBack Form, Transaction ID Tracker, Transaction ID Tracker download, and Payment Tracker. The main content area is white and contains a table with columns for Medicine Name, Medicine Type, Unit Price, Quantity, Amount, Discount, Total Amount, and Action. A pop-up message with a green checkmark and the text 'Treatment Summary Details has been saved successfully' is centered over the page, with an 'OK' button below it. The pop-up is outlined with a dashed yellow border. Below the table, there is a 'Total Amount: 21530.00' and a '+ ADD MEDICINE' button. At the bottom right, there are 'SUBMIT' and 'CLOSE' buttons. The top right corner shows a 'Welcome' message.

Rajasthan Government Health Scheme

Beneficiary Identification
Pre Authorization Request
Patient Admission
Add or Change Packages
Patient Discharge
Patient Claim Submission
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Transaction ID Tracker download
Payment Tracker

Total 695 695

Add Packages

Package Code	Package Name	Amount (Rs.)	Number of Units	Remove

+ ADD PACKAGE

Upload Document

Mandatory Document

Kindly submit the request for treatment. Accordingly treatment. Accordingly conducted.

Medicine Name	Medicine Type	Unit Price	Quantity	Amount	Discount	Total Amount	Action
	Ethical						

Total Medicine Amount:0

+ ADD MEDICINE

Total Amount: 21530.00

SUBMIT **CLOSE**

Step 5: Stay Extension Request (1/4)

- ❖ To create request for the Extended Stay, Back to the main browser and click on TID 'Search' tab
- ❖ Select and Add Investigation package required for the Stay Extension
- ❖ Select number of days required for the Stay Extension from the dropdown
- ❖ Medical Management package rate will be auto calculated as per the number of selected days

Rajasthan Government Health Scheme

- Beneficiary Identification
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- Unlisted Package
- Lower TDS Certificate
- Delete wrongly Created/Unused TIDs
- Request for less paid TID

Extended Stay Request

Search by: Transaction Id Transaction Id:

Patient Details

Patient Name: <input type="text" value="Rajesh Kumar"/>	RGHS Card No.: <input type="text" value="230420211225116406"/>	Date of Admission: <input type="text" value="19-08-2023"/>
Speciality: <input type="text" value="NEUROLOGY"/>	Category: <input type="text" value="GRADE C"/>	ICU Type: <input type="text" value="ICU_WITH_VENTILATOR"/>
Package Code: <input type="text" value="CM-0110"/>	Package Name: <input type="text" value="Autoimmune encephalitis"/>	Treatment Summary <input type="text" value="35887"/>

Investigation Package Selection

Search Package by: Package Code Package Code:

Package Code	Package Name	Package Rate (Rs.)	GST(%)	GST Amount	Total Amount(Rs.)	Number of Units	Delete Record
18	Catheterisation	500	<input type="text" value="0"/>	0	500	<input type="text" value="1"/>	<input type="button" value="🗑"/>
Total		500			500		

Create Extended Stay Request

Stay Extension Duration*:

Estimated Expense Break-up Cost*:

Diagnosis/Doctor Remarks*:

Step 5: Stay Extension Request (2/4)

- ❖ Click on the Estimated Expense Break-up Cost to select the requirement of Oxygen
- ❖ A new pop-up will appear on the screen to select the Oxygen requirement and fill the required hours
- ❖ Other charges will be auto calculated as per the package rate and number of selected days
- ❖ Click on 'OK' to go on main page to create request

The screenshot displays the 'Rajasthan Government Health Scheme' web portal. A sidebar on the left contains navigation options, with 'Extended Stay Request' highlighted. The main content area is divided into sections: 'Extended Stay Request' (with a search bar), 'Patient Details' (with fields for Patient Name, Speciality, and Package Code), 'Investigation Package Selection' (with a search bar and a table of packages), and 'Create Extended Stay Request' (with fields for Stay Extension Duration, Estimated Expense Break-up Cost, and Diagnosis/Doctor Remarks).

The 'Estimated Expense Break-up Cost Details' pop-up window is the central focus. It contains the following information:

Particulars	Estimated Amount (INR)
Accommodation Charge	2000
Doctor Fee	1400
Coronary Care Charge	1726
Ventilator Charge	1208
Investigation Charges	500
Medicine	2000
Is Oxygen Required?	<input type="radio"/> No <input checked="" type="radio"/> Yes
Oxygen Charge	Per Hour Charge: 58, Enter Hours: 12, Total Oxygen Charges: 696
Total Estimated Amount:	9530

An orange arrow points to the 'OK' button at the bottom of the pop-up window.

Step 5: Stay Extension Request (3/4)

- ❖ Fill the Diagnosis/Doctor Remarks in the mandatory box
- ❖ Click on 'CREATE REQUEST' to submit the request for Extended Stay
- ❖ A pop-up will appear for the confirmation, Select 'YES' to final submit the request for approval.

Rajasthan Government Health Scheme

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- Delete wrongly Created/Unused TIDs
- Request for less paid TID

Extended Stay Request

Search by: Transaction Id Transaction Id:

Patient Details

Patient Name:
Speciality:
Package Code:

Extended Stay Request Confirmation

Are you sure to submit the extended stay request for duration of 2 days and Amount of ₹9530 ?

Investigation Package Selection

Search Package by: Package Code Package Code:

Package Code	Package Name	Package Rate (Rs.)	GST(%)	GST Amount	Total Amount(Rs.)	Number of Units	Delete Record
18	Catheterisation	500	<input type="text" value="0"/>	0	500	<input type="text" value="1"/>	<input type="button" value="Delete"/>
Total		500			500		

Create Extended Stay Request

Stay Extension Duration*:
Estimated Expense Break-up Cost*:
Diagnosis/Doctor Remarks*:

Step 5: Stay Extension Request (4/4)

- ❖ After the confirmation for Extended Stay Request, A pop-up will appear on the screen with a message “The extended stay request is submitted successfully”

The screenshot displays the Rajasthan Government Health Scheme web portal. The left sidebar contains a navigation menu with the following items: Beneficiary Identification, Pre Authorization Request, Patient Admission, Add or Change Packages, Patient Discharge, Patient Claim Submission, Extended Stay Request (highlighted with a dashed box and an arrow), FeedBack Form, Transaction ID Tracker, Transaction ID Tracker download, Payment Tracker, Emergency Case Conversion, Query Panel, Fund Enhancement Request, OPD Details, Unlisted Package, Lower TDS Certificate, and Delete wrongly Created/Unused TIDs. The main content area is titled "Extended Stay Request" and includes a search bar with "Transaction Id" and "2023081819404888" entered, and a "SEARCH" button. Below this is the "Patient Details" section, which is partially obscured by a confirmation pop-up. The pop-up is a white box with a green header containing a white checkmark icon, and the text "The extended stay request is submitted successfully" with an "OK" button. The background content includes fields for Patient Name (Chaina Ram), RGHS Card No. (0042021102172003), Date of Admission (18-08-2023), Speciality (CARDIOLOGY), Package Code (CM-0001), ICU Type (ICU_WITH_VENTILATOR), and Treatment Summary (21268). Below the pop-up is the "Investigation Package Selection" section with a "SEARCH PACKAGE" button. At the bottom is the "Create Extended Stay Request" section, which has fields for Stay Extension Duration* (2), Estimated Expense Break-up Cost* (9030), and Diagnosis/Doctor Remarks* (test), with a "CREATE REQUEST" button.

Step 6: Stay Extension Request : Status

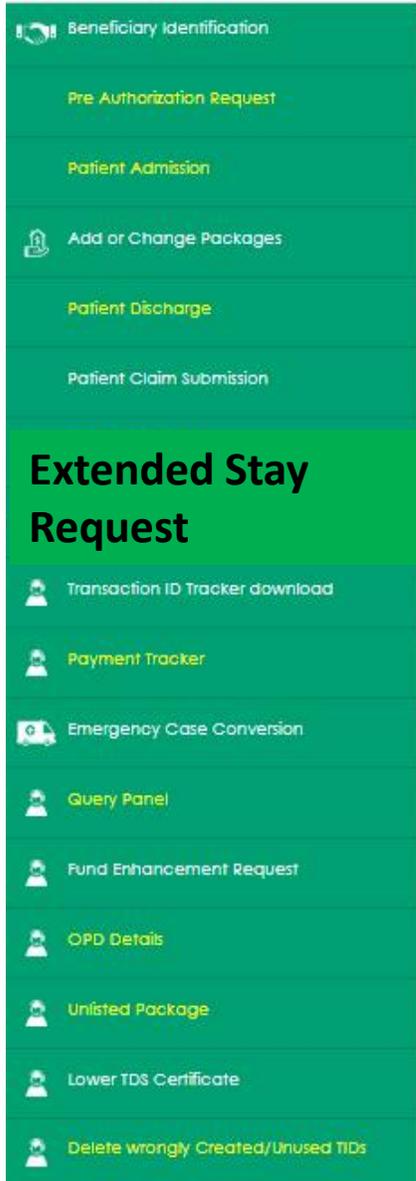
- ❖ To track the Status of Extended Stay Request, Go to Extended Stay Menu in TMS
- ❖ Select 'Status' in Search by option and select 'Approved Request' in Status option and click on Search to see the status for approved request
- ❖ To check the Status of Pending request, select 'New request' in the Status option
- ❖ To know about rejected request, select 'Rejected Request' in the Status option

The screenshot displays the Rajasthan Government Health Scheme TMS interface. On the left is a navigation menu with the following items: Beneficiary Identification, Pre Authorization Request, Patient Admission, Add or Change Packages, Patient Discharge, Patient Claim Submission, Extended Stay Request (highlighted with a dashed box and an arrow), and FeedBack Form. The main content area is titled 'Extended Stay Request' and contains a search form with two dropdown menus: 'Search by' (set to 'Status') and 'Status' (set to 'Approved Request'). A 'SEARCH' button is located to the right of these dropdowns. An orange arrow points from the 'SEARCH' button down to the 'Extended Stay List' section below. The 'Extended Stay List' section includes an 'Export to Excel' button, a search input field, and a table with the following data:

S. No.	Transaction Id	Patient Name	Request Date	Stay Extension Duration (in days)	Estimated Expenses Request (INR)	Approved Duration	Approved Amount	Approval Date	Approval Remark	Action Taken
1	2023081812362494	Mukesh Kumar Meena	18-08-2023	3	19565	3	45	18-08-2023	test	TPA APPROVED

Below the table, it says 'Showing 1 to 1 of 1 entries'. At the bottom right of the table area, there are 'Previous', '1', and 'Next' navigation buttons.

Extended Stay Approval Flow



❖ Stay Extension will be applicable only in case of ICU

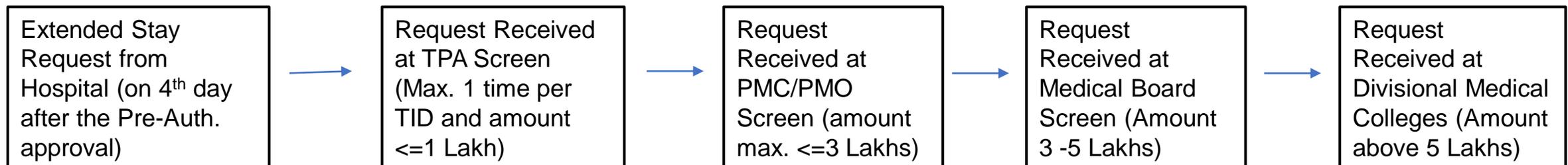
(i.e. TID's booked for Conservative Management and ICU is selected in Pre-Auth., that TID's will be applicable for Extended Stay Request

Extended Stay Request : Approval Flow

Levels	Frequency	Financial Limits (in lakhs)	TAT/Recommendation Time
TPA	Only One time with a limit of max. 3 days	<=1 Lakh	6 Hours
PMC/PMO	For max. 5 days	<=3 Lakhs	12 Hours
Medical Board (Respective District) of concerned Medical College	For max. 7 days	=> 3 to <=5 Lakhs	18 Hours Query b/w Medical board to hospital
Divisional Medical Colleges	For max. 7 days	> 5 Lakhs	24 Hours Query b/w DMC & Medical Board

❖ No. of days will be calculated from Date of Admission at TPA level

Approval Process Flow:





RGHS Transaction Management System Application: **User Guide** for TID Conversion Process in Conservative Treatment



TMS -TID Conversion: 'Key Points'



Rajasthan Government
Health Scheme

 Beneficiary Identification

Pre Authorization Request

Patient Admission

 Add or Change Packages

Patient Discharge

Patient Claim Submission

Extended Stay Request

 TID Conversion 

- ❖ TID Conversion is applicable only if admission type is '**Normal**' and the treatment is selected '**Conservative**' during the Beneficiary Identification
- ❖ TID Conversion facility is allowed **only one time** in the following Scenarios:
 - ✓ **Ward to ICU** → If patient pre-auth. is approved for the ward/room and ICU is required for further treatment
 - ✓ **ICU to Ward** → If '**Is ICU Required**' selected as '**Yes**' (with or without ventilator) and pre-auth. Is approved and patient needs to shifted for monitoring in ward/room
- ❖ TID conversion is applicable for the TIDs generated on and after **04th October 2023**
- ❖ Hospital shall convert any TID generated in Conservative treatment only, **if admission process is completed** for the particular TID
- ❖ Extended Stay Request is applicable if TID has been converted from Ward to **ICU only**
- ❖ In case of Extended Stay Request, length of stay will be counted from the **date of TID conversion**
- ❖ If Patient is admitted in ICU, and extended stay is **approved** then conversion is not allowed

TMS: TID Conversion – ‘Ward to ICU’

- ❖ User shall select ‘TID Conversion’ in TMS to convert the TID
- ❖ Enter Transaction id and click on search tab
- ❖ Pre-auth. approved history will be shown below
- ❖ Scroll down the screen to initiate the TID Conversion process

The screenshot displays the TMS interface for TID Conversion. On the left is a navigation menu for the Rajasthan Government Health Scheme, with 'TID Conversion' highlighted. The main content area is divided into two sections: 'TID Conversion Form' and 'Employee Category and Treatment Details'.

TID Conversion Form

Search By: Transaction Id (dropdown menu)

Transaction Id: 2023100414214955

SEARCH (button)

Employee Category and Treatment Details

Select Doctor: OTHER (dropdown menu)	If Other Doctor*: Test (text input)	Speciality of Doctor*: Test (text input)	Category of Employee: GRADE C (text input)
Type of Ward: General Ward (dropdown menu)	Is ICU Required: No (dropdown menu)	Type of ICU: Select (dropdown menu)	

TMS: TID Conversion – ‘Ward to ICU’

- ❖ User shall click on ‘Action’ dropdown to select the conversion option
- ❖ If pre-auth was approved for the ward/room admission, then ‘Convert TID to ICU’ option will be available to select

The screenshot displays the TMS interface with a sidebar on the left and a main content area. The sidebar contains the following menu items: Beneficiary Identification, Pre Authorization Request, Patient Admission, Add or Change Packages, Patient Discharge, Patient Claim Submission, Extended Stay Request, TID Conversion Form (highlighted with a dashed box and an arrow), FeedBack Form, Transaction ID Tracker, and Transaction ID Tracker download. The main content area shows a table with the following data:

514	Paediatric care for New born (Per day)	167	0	0	167	1	
Total		167			167		

Below the table, the 'Action Required' section is visible, featuring two dropdown menus: 'Action' (with 'Convert TID to ICU' selected) and 'Select Type of ICU' (with 'Select' selected). The 'Add Medical Management Package Details' section includes two dropdown menus for 'Select Speciality' and 'Select Package', an 'ADD PACKAGE' button, and a table with the following columns: Speciality Name, Package Id, Package Code, Package Name, Package Rate (Rs.), Length of Stay (In days), Total Amount(Rs.), and Remove. A red message 'No package is added !' is displayed below the table. A 'SUBMIT' button is located at the bottom right of the interface.

TMS: TID Conversion – ‘Ward to ICU’

- ❖ User shall select the option from the dropdown for ‘Type of ICU’ (with or without ventilator)
- ❖ Select Specialty and Package and click on ‘Add Package’ if any addition in package is required

The screenshot displays the TMS interface for TID Conversion. On the left is a vertical navigation menu with the following items: Beneficiary Identification, Pre Authorization Request, Patient Admission, Add or Change Packages, Patient Discharge, Patient Claim Submission, Extended Stay Request, **TID Conversion Form** (highlighted with a dashed box and an arrow), FeedBack Form, Transaction ID Tracker, and Transaction ID Tracker download. The main content area shows a table with the following data:

514	Paediatric care for New born (Per day)	167	0	0	167	1	
Total		167			167		

Below this table is the 'Action Required' section. The 'Action' dropdown is set to 'Convert TID to ICU'. A 'Select Type of ICU' dropdown menu is open, showing options: 'Select', 'ICU With Ventilator' (highlighted), and 'ICU Without Ventilator'. Below this is the 'Add Medical Management Package Details' section. It includes a specialty dropdown set to 'NEUROSURGERY', a package dropdown set to 'Conservative Management (CM-0105)', and an 'ADD PACKAGE' button. Below these are two tables:

Speciality Name	Package Id	Package Code	Package Name	Package Rate (Rs.)	Length of Stay (In days)	Total Amount (Rs.)	Remove
NEUROSURGERY	105	CM-0105	Conservative Management	3975	3	11925	
Total						11925	

At the bottom right of the interface is a green 'SUBMIT' button.

TMS: TID Conversion – ‘Ward to ICU’

- ❖ User shall click on ‘SUBMIT’ tab below to complete the TID conversion process
- ❖ A pop-up message will appear on the screen showing the confirmation “Conversion has been saved successfully”
- ❖ Submit tab will be freeze, once the TID Conversion process is done successfully. Click on ‘OK’ to proceed further

The screenshot displays the TMS interface during a TID conversion process. A central pop-up message with a green checkmark icon states: "Conversion has been done successfully" with an "OK" button. The background is dimmed, showing the following sections:

- Investigation Package Details:** A table with columns: Package Code, Package Name, Amount, Total Amount(Rs.), Number of Units, and Delete Record. The data row shows Package Code 1102, Package Name "upto 30% Burn", Amount 0, Total Amount(Rs.) 116, and Number of Units 1.
- Action Required:** A section with a dropdown menu set to "Convert TID to ICU" and another dropdown set to "ICU With Ventilator".
- Add Medical Management Package Details:** A section with a dropdown menu set to "UROLOGY", a dropdown menu set to "Emergency management of Haematuria(CM-0222)", and an "ADD PACKAGE" button.
- Table below Add Medical Management Package Details:** A table with columns: Speciality Name, Package Id, Package Code, Package Name, Package Rate (Rs.), Length of Stay (In days), Total Amount(Rs.), and Remove. The data row shows Speciality Name "UROLOGY", Package Id 222, Package Code "CM-0222", Package Name "Emergency management of Haematuria", Package Rate (Rs.) 4167, Length of Stay (In days) 2, and Total Amount(Rs.) 8334.

A "SUBMIT" button is visible in the bottom right corner of the interface.

TMS: TID Conversion – ‘ICU to Ward’

- ❖ User shall select ‘TID Conversion’ in TMS to convert the TID
- ❖ Enter Transaction id and click on search tab
- ❖ Pre-auth. approved history will be shown below
- ❖ Scroll down the screen to initiate the TID Conversion process

The screenshot displays the TMS interface for TID Conversion. The left sidebar contains navigation options: Beneficiary Identification, Pre Authorization Request, Patient Admission, Add or Change Packages, Patient Discharge, Patient Claim Submission, Extended Stay Request, TID Conversion Form (highlighted), FeedBack Form, Transaction ID Tracker, Transaction ID Tracker download, and Payment Tracker. The main content area is divided into three sections:

TID Conversion Form

Search By: Transaction Id (dropdown) Transaction Id: 202310067345191 [SEARCH]

Employee Category and Treatment Details

Select Doctor: OTHER (dropdown) If Other Doctor*: Test (input) Speciality of Doctor*: Test (input) Category of Employee: GRADE C (input)
Type of Ward: General Ward (dropdown) Is ICU Required: Yes (dropdown) Type of ICU: ICU With Ventilator (dropdown)

Medical Management Package Preauth Details

Speciality Name	Package Id	Package Code	Package Name	Package Rate (Rs.)	Length of Stay (In days)	Total Amount(Rs.)	Remove
NEUROSURGERY	106	CM-0106	Conservative Management of injury	4167	3	12501	[Remove]
Total						12501	

TMS: TID Conversion – ‘ICU to Ward’

- ❖ User shall click on ‘Action’ dropdown to select the conversion option
- ❖ If pre-auth was approved for the ICU (with or without ventilator) admission, then ‘Convert TID to Ward’ option will be available to select
- ❖ Select Specialty and Package and click on ‘Add Package’ if any addition in package is required

The screenshot displays the TMS interface for TID conversion. On the left is a green sidebar with navigation options: Emergency Case Conversion, Query Panel, Fund Enhancement Request, OPD Details, Unlisted Package, Lower TDS Certificate, Delete wrongly Created/Unused TIDs, Request for less paid TID, and Track Status for less paid TID Request.

The main content area is divided into two sections:

Investigation Package Details

Package Code	Package Name	Package Rate (Rs.)	GST(%)	GST Amount	Total Amount(Rs.)	Number of Units	Delete Record
1015	Other Minor Surgery	15836	0	0	15836	1	
Total		15836			15836		

Action Required

Action

- Convert TID to WARD
- Select Action
- Convert TID to WARD

Add Medical Management Package Details

NEUROSURGERY | Conservative Management of injury(CM-0106) | **ADD PACKAGE**

Speciality Name	Package Id	Package Code	Package Name	Package Rate (Rs.)	Length of Stay (In days)	Total Amount(Rs.)	Remove
NEUROSURGERY	106	CM-0106	Conservative Management of injury	2700	3	8100	
Total						8100	

SUBMIT

TMS: TID Conversion – ‘ICU to Ward’

- ❖ User shall click on ‘SUBMIT’ tab below to complete the TID conversion process
- ❖ A pop-up message will appear on the screen showing the confirmation “Conversion has been saved successfully”
- ❖ Submit tab will be freeze, once the TID Conversion process is done successfully. Click on ‘OK’ to proceed further

The screenshot displays the TMS interface during a TID conversion process. A central pop-up message with a green checkmark icon and the text "Conversion has been done successfully" is overlaid on the main content, with an "OK" button below it. The background interface is dimmed and includes the following elements:

- Investigation Package Details Table:**

Package Code	Package Name	Total Amount(Rs.)	Number of Units	Delete Record
1015	Other Minor	15836	1	
Total		15836		

- Action Required:** A dropdown menu is set to "Convert TID to WARD".
- Add Medical Management Package Details:**

 - Speciality: NEUROSURGERY
 - Package Name: Conservative Management of injury(CM-0106)
 - ADD PACKAGE button

Speciality Name	Package Id	Package Code	Package Name	Package Rate (Rs.)	Length of Stay (In days)	Total Amount(Rs.)	Remove
NEUROSURGERY	106	CM-0106	Conservative Management of injury	2700	3	8100	
Total						8100	

- Bottom Right:** A "SUBMIT" button is visible.



Medicine Addition Details with Ethical & Generic discounts



TMS: Addition / Deletion of Medicines

Select 'Patient Claim Submission' option in TMS menu and click on Transaction ID visible with hyperlink

The screenshot displays the Rajasthan Government Health Scheme (RGHS) TMS interface. On the left is a vertical menu with the following items: Beneficiary Identification, Pre Authorization Request, Patient Admission, Add or Change Packages, Patient Discharge, Patient Claim Submission (highlighted with a dashed box and a black arrow), Extended Stay Request, TID Conversion Form, FeedBack Form, Transaction ID Tracker, and Transaction ID Tracker download. The main content area is titled 'Patient Claim Submission' and features a search bar with a dropdown menu set to 'Transaction Id', a text input field containing '202205241315472', and a green 'SEARCH' button. Below the search bar is a 'Claim list' table with the following data:

S. No.	Transaction Id	Patient Name	RGHS Card Number	View Process Sheet	Admission Date	Discharge Date
1	202205241315472	Prakash Verma	240520221159369370		2022-05-24	2022-05-26

TMS: Addition / Deletion of Medicines

Click on the medicine used without extended stay input field

Add Medicine Line [X]

Kindly submit complete details of all medicine used during treatment. Accordingly, package wise amount for medicine will be deducted.

Medicine Name	Medicine Type	Unit Price	Quantity	Amount	Discount	Total Amount	Action
Total Medicine Amount:0.00							
+ADD MORE ROW							

Background Form Fields:

- Total Accommodation Charges (in Rs.): 0
- No of Doctor Visits (Max No. of Visits - 1 per day): 0
- Final ICU Rates (in Rs.): 0
- Unlisted Procedure Charges (Rs.): 0
- Medicine Used without Extended Stay (Rs.): 0
- Physiotherapy Charges (in Rs.): 0
- Ventilator Charges (in Rs.): 0

Background Table:

Medicine Name	Medicine Type	Unit Price	Quantity	Amount	Discount	Total Amount	Action
Physiotherapy('1240','1241','1242','1243','1244','1245','1246','1247','1248','1249','1250','1251','1252')							
No of Days used							
Physiotherapy Charges (in Rs.)							
Ventilator('513','514','515','516','517','519','1870','1871','1872')							

TMS: Addition / Deletion of Medicines

Add medicine line items one by one, system will auto calculate the discount as per the selection of medicine type

Add Medicine Line

Kindly submit complete details of all medicine used during treatment. Accordingly, package wise amount for medicine will be deducted.

Medicine Name	Medicine Type	Unit Price	Quantity	Amount	Discount	Total Amount	Action
M1	Ethical	100	10	1000.00	120	880	
M2	Generic	500	10	5000.00	2000	3000	

Total Medicine Amount:3880

+ADD MORE ROW

ADD MEDICINE

Total Accommodation Charges (in Rs.) 0

No of Doctor Visits (Max No. of Visits - 1 per day) 0

Medicine Used without Extended Stay (Rs.) 880

Physiotherapy Charges (in Rs.) 0

Ventilator Charges (in Rs.) 0

TMS: Addition / Deletion of Medicines

Total calculation will appear on the screen for all the line items

Total Accommodation Charges (in Rs.) 0

No of Doctor Visits (Max No. of Visits - 1 per day) 0

Add Medicine Line

Kindly submit complete details of all medicine used during treatment. Accordingly package wise amount for medicine will be deducted.

Medicine Name	Medicine Type	Unit Price	Quantity	Amount	Discount	Total Amount	Action
M1	Ethical	100	10	1000.00	120	880	
M2	Generic	500	10	5000.00	2000	3000	

Total Medicine Amount: 3880

[+ADD MORE ROW](#)

[ADD MEDICINE](#)

Medicine Used without Extended Stay (Rs.) 3880

Physiotherapy('1240','1241','1242','1243','1244','1245','1246','1247','1248','1249','1250','1251','1252')

No of Days used 0

Physiotherapy Charges (in Rs.) 0

Ventilator('513','514','515','516','517','519','1870','1871','1872')

No of Days used 0

Ventilator Charges (in Rs.) 0

TMS: Addition / Deletion of Medicines

Amount will be auto filled, after clicking on add medicine

No of days in ICU	<input type="text" value="0"/>
Final ICU Rates (in Rs.)	<input type="text" value="0"/>
Unlisted Procedure Charges (Rs.)	<input type="text" value="0"/>
Medicine Used without Extended Stay (Rs.)	<input type="text" value="3880"/>
Physiotherapy('1240','1241','1242','1243','1244','1245','1246','1247','1248','1249','1250','1251','1252')	
No of Days used	<input type="text" value="0"/>
	<input type="text"/>

TMS: Addition / Deletion of Medicines

Total amount will be added and displayed in final rate

Oxygen-('512')	
No of units used (please do not mention units here if already mentioned in packages)	<input type="text" value="0"/>
Oxygen Charges (in Rs.)(number of units mentioned in packages will be multiplied)	<input type="text" value="0"/>
TID Conversion Details	
<input type="text" value="()"/>	<input type="text"/>
Final Rate (in Rs.)	<input type="text" value="13430"/>

Claim Submitted successfully.

Thank You

